



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312
TUESDAY, FEBRUARY 20, 2018, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:30 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
BOBBIE ROBERSON; JIM ECKROTH; BOB LERUDE

BOARD MEMBERS ABSENT
STEVE RUETTGERS; BROOKS DOUGLASS

STAFF PRESENT
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA;
MONYA JAMESON; DAVID MCARTHUR; LISA PLANK;
STEPH SANDERS

LEGAL COUNSEL
PAT OSBORN

PUBLIC PRESENT
JOSHUA PORTER; MICHAEL O'CONNER

3. FLAG SALUTE: Chairperson Bobbie Roberson led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held JANUARY 16, 2018

Request by Clerk of the Board of Directors to approve the minutes from the January 16, 2018 Board Meeting. BOARD APPROVED MINUTES.

Lerude-Eckroth : Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

C. Ratification of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of bills exceeding policy limit related to the CAPRI second half of the annual contribution for property and liability coverage and to Site One Landscape Supply for irrigation parts for the RiverLakes landscaping project. BOARD RATIFIED BILLS EXCEEDING POLICY LIMIT.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

D. Approval of Amendment to Nutrition Services Agreement, Resolution #04-18

Finance Director Monya Jameson requested approval of an amendment to the nutrition services agreement with the County of Kern to add one time only funds of \$8,360 for supplies. BOARD ADOPTED RESOLUTION #04-18 APPROVING THE AMENDMENT.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

E. Approval of Purchase of Park Maintenance Vehicles, Resolution #05-18

Parks Superintendent Paul Anderson requested authorization to purchase two vehicles for park maintenance use. BOARD ADOPTED RESOLUTION #05-81 AUTHORIZING THE PURCHASE.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

F. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruetters; Douglass. Motion carried.

6. BOARD BUSINESS

A. Presentation of Annual Audit by R.J. Ricciardi, Inc.

Auditor Michael O'Conner from R.J. Ricciardi, Inc provided Board Members with a draft copy of the annual audit for fiscal year ended June 30, 2017.

Mr. O'Conner directed Board Members to various items within the audit and noted recommendations that would improve internal controls. The summary of the auditor's results were unqualified. There were no findings; no material weaknesses, deficiencies or non-compliance.

B. Discussion and Director Regarding Park Maintenance Practice

At the January 16, 2018 Board Meeting, member of the public Joshua Porter requested Board consideration of the restriction of use of weed blowers at Rosedale North Park to no earlier than 8:00 a.m. on weekend days. Direction was given to staff to look into the matter for further discussion. General Manager David McArthur led tonight's discussion providing a demonstration of a blower with less volume. Mr. McArthur explained the reason for the need to prep the site early as Bakersfield Amateur Softball Association, who has a facility use agreement with NOR, as well as other rental groups begin use of the site as early as 8 a.m. At this time, the alternate blower will be used at Rosedale North Park on weekend days when use of the blower will take place before 8:00 a.m.

C. Approval of 5310 Grant Agreement, Resolution #06-18

CTSA Transportation Supervisor Joe West requested approval of a 5310 grant agreement which would provide additional operational funding to the CTSA program. BOARD ADOPTED RESOLUTION #06-18 APPROVING THE GRANT AGREEMENT.

Eckroth-Lerude: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruetters; Douglass. Motion carried.

D. Approval of BASA Facility Use Agreement, Resolution #07-18

The District has had facility use agreements with Bakersfield Amateur Softball Association (BASA) since 1995 for use of Rosedale North Park fields to provide softball activities in the northwest area of Bakersfield. Staff requested Board adoption of Resolution #07-18 approving a five year facility use agreement with BASA. BOARD ADOPTED RESOLUTION #07-18 APPROVING THE AGREEMENT.

Lerude-Eckroth: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruetters; Douglass. Motion carried.

E. Approval of BASA Concession Agreement, Resolution #08-18

Staff requested adoption of a five year concession agreement to provide concession services at youth activities at North Rosedale Park. BOARD ADOPTED RESOLUTION #08-18 APPROVING THE AGREEMENT.

Eckroth-Lerude: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

F. Approval of Application for Community Development Block Grant for North Beardsley Park Restroom Replacement, Resolution #09-18

Park Planner/Landscape Architect Steph Sanders requested Board adoption of Resolution #09-18 authorizing staff to submit an application for a Community Development Block Grant to assist with the replacement of the restroom at North Beardsley Park. BOARD ADOPTED RESOLUTION #09-18 AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION.

Eckroth-Lerude: Ayes: Roberson; Eckroth; Lerude.

Noes: None. Absent: Ruettgers; Douglass. Motion carried.

G. Discussion Regarding FY 2017-2018 Midyear Budget

Finance Director Monya Jameson provided Board Members with a midyear budget analysis. The FY 2017-2018 beginning fund balance is higher than anticipated and the RiverLakes project is coming in on target. Additionally there was a reduction of one full time position as well as reduced workers' compensation and health insurance premiums. Given the current status, staff is not recommending midyear budget changes.

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank updated Board Members regarding the upcoming Daddy/Daughter Dance (sold out) , March for Meals campaign in March, Easter Egg Hunt, NOR day at CSUB baseball and softball, Movies in the Park and a Summer Plunge event. Ms. Plank also informed Board Members that the Summer Fun Book is in design.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that the punch list for the RiverLakes Administrative Complex is 98% complete and the site's landscape project will begin the third week in March with a staff work day slated for this project. Ms. Sanders also updated Board Members regarding the status of the demolition of the Galaxy Avenue building, the North Beardsley Skate Park, improvements at the Greenacres facility as well as other capital improvement projects.

D. Financial Report

Finance Director Monya Jameson reported that various departments at the RiverLakes Administrative Complex have consolidated their office supply purchases and supplies will be purchased from Stinsons with prices locked in for one year. Ms. Jameson also stated she is looking forward to the BMS and RecTrac integration.

E. Personnel Report

Human Resources Director Esther Grijalva informed Board Members that although there are no job openings at this time, staff has been busy processing our summer volunteers. Ms. Grijalva also informed Board Members of a recent well received Kaiser Medi-Care workshop and an upcoming lunch and learn with Foresters regarding new tax laws and that a supervisors training series will begin in March.

F. Parks Division Report

Parks Superintendent Paul Anderson informed Board Members of numerous field renovation projects that have taken place or are currently underway and major vandalism at Riverview. Also discussed was the teaming up of NOR and Lincoln Aquatics to present a local pool operator class as well as new school regulations related to pesticide application.

G. Recreation Program Report

CTSA Quarterly Report

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

Board Chairperson Bobbie Roberson informed Board Members of the receipt of a letter from the County announcing Jim Eckroth's reappointment to the Board.

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda
THERE WERE NO BOARD MEMBER COMMENTS

10. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 6:44 P.M.

A. Request for Executive Session Regarding Conference with Legal Counsel Related to Anticipated Litigation/Initiation of Litigation Government Code 54956.9 (d) (4)

RECONVENED FROM EXECUTIVE SESSION AT 7:10 P.M.

B. Request for Executive Session Regarding Conference with Legal Counsel Related to Anticipated Litigation/Initiation of Litigation Government Code 54956.9 (d) (4)
NO ACTION TAKEN

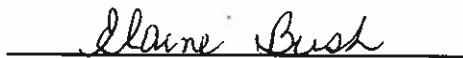
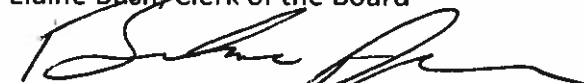
11. ADJOURNMENT

The meeting was adjourned at 7:11 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on March 19, 2018.

Minutes to be approved at Board Meeting held on March 19, 2018



David McArthur, General Manager


Elaine Bush, Clerk of the Board

Brooks Douglass, Vice-Chairperson