



**Quality Assurance Mission Statement:** Through a Total Quality Concept, provide everyone who works, visits or participates in our facilities, parks and programs with a safe, enjoyable and fulfilling experience.

## AGREEMENT INSTRUCTOR – YOUTH DANCE

**DEADLINE FOR APPLYING: Open until filled**

If interested, please submit the following to the Personnel Office located at the District's Administrative Center, 3825 Riverlakes Drive, Bakersfield, Ca., 93312:

- Employment Application (resume's will be accepted only with a completed Application)
  - Current Employee's can submit an Employee interest form or an updated application.
- Contact the Personnel Office at 392-2000 for more information, the Employment Application or the Employee Interest Form. These can also be downloaded from the district's website at [www.norfun.org](http://www.norfun.org), Employment Section.

**BASIC FUNCTION:** Responsible for planning, organizing and conducting instruction of youth (ages 3-16) dance classes, beginners, intermediate, and advanced. Current class styles taught are: Jazz, Hip Hop, Tap and introduction to Ballet.

**SALARY:** Percentage of registration fees

**HOURS:** Refer to NOR Funbook or website for current class schedule. Class schedule is flexible depending upon Instructor.

**QUALIFICATIONS:** At least two years related experience and/or training. Must be knowledgeable of the style of dances teaching. Must have the ability to teach dance and choreograph; demonstrate methods and techniques to the class; observe and correct dance students as they attempt to do it themselves; offer suggestions to students on how to improve their dance techniques, and demonstrate and physically execute advanced dance moves. Must be able to work well with age appropriate children, be patient, explain and instruct; and be able to communicate in a positive manner with participants, parents and supervisor.

**CONDITIONS OF EMPLOYMENT WITH THE DISTRICT:** An offer of employment will be contingent upon passing the following:

- A background investigation will be conducted to include fingerprinting
- Possess any required certifications related to the position, if applicable
- Must submit verification of your identity and citizenship or legal right to work in the United States

**PHYSICAL DEMANDS AND WORK ENVIRONMENT:**

Work activities will be performed in an indoor classroom or gymnasium environment. Regularly required to communicate with participants, parents, co-workers, and supervisor; and physically perform the various dance moves. The qualification requirements listed above are representative of the knowledge, skill, and/or ability required to perform the essential functions of the job. Physical demands and work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**QUALITY ASSURANCE:** Provide outstanding customer service; interact with customers and co-workers in a positive and courteous manner; as a team member, responsible for the efficient and effective delivery of services.

**DUTIES AND RESPONSIBILITIES:** The following typical tasks and responsibilities are representative of the position's essential duties.

- Instruct, explain, and demonstrate techniques and methods of dance with musical or rhythmic accompaniment. in accordance with District guidelines. Develops program curriculum; recommends goals and objectives for program area; and is responsible for implementation of curriculum and goals. Maintains regular communication with Supervisor, provides program updates and reports any issues in a timely manner. Prepares materials and site for participants enrolled in the program insuring maximum safety. Begins and ends classes as scheduled. Leaves classroom in same general condition as found. Maintains accurate record of participant attendance. Where needed, evaluates skill and knowledge level attained by participants. Communicates with parents in a positive manner. Reports accidents and hazardous conditions as they occur and in accordance with District guidelines. May be required to purchase needed materials and supplies in accordance with District purchasing procedure as directed by supervisor. May be required to register participants collecting and receipting fees. Performs related duties as assigned.

AN EQUAL OPPORTUNITY EMPLOYER