



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312
MONDAY, DECEMBER 18, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:02 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; BROOKS DOUGLASS; STEVE RUETTIGERS;
JIM ECKROTH; BOB LERUDE
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
ELAINE BUSH; ESTHER GRIJALVA; MONYA JAMESON;
DAVID MCARTHUR; LISA PLANK; STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
NONE

- 3. FLAG SALUTE:** Chairperson Bobbie Roberson led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers-Eckroth: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held November 20, 2017

Request by Clerk of the Board of Directors to approve the minutes from the November 20, 2017 Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Eckroth: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers-Eckroth: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

6. BOARD BUSINESS

A. Approval of Waiver of Indemnity Between North of the River Recreation and Park District and Kern County Fire Department for Use of Galaxy Avenue Office for Department and/or Academy Training, Resolution #51-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #51-17 which would provide a waiver of indemnity between North of the River Recreation and Park District and the Kern County Fire Department for use of the Galaxy Avenue Office for Fire Department and/or Fire Academy Training. Ms. Sanders responded to Board Member inquiries. AFTER DISCUSSION, THE BOARD, ADOPTED RESOLUTION #51-17 APPROVING THE WAIVER OF INDEMNITY.

**Eckroth-Ruettgers: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

B. Approval of Deed Dedication to Kern County Roads Department for ADA Access and Sidewalk Improvements at Rasmussen Senior Center, Resolution #52-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #52-17 authorizing an easement to the Kern County Public Works Department which would allow pedestrian and ADA improvements at Rasmussen Senior Center as part of the County's larger pedestrian accessibility improvement directive throughout Oildale. BOARD ADOPTED RESOLUTION #52-17 APPROVING THE DEED DEDICATION.

**Lerude-Douglass: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

C. Election of Officers

A motion was made by Brooks Douglass, seconded by Bob Lerude to nominate Bobbie Roberson as 2018 Chairperson.

**Douglass-Lerude: Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

A motion was made by Steve Ruettgers; seconded by Bob Lerude to nominate Brooks Douglass as 2018 Vice-Chairperson.

**Ruettgers-Lerude : Ayes: Roberson; Douglass; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: None. Motion carried.**

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank reported that the 45th Annual Christmas Parade was a success with 45 entries and great weather conditions. Ms. Plank also informed Board Members of the return of the Daddy/Daughter Dance slated for February 23rd and the status of the Spring Fun Book.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders updated Board Members regarding the North Beardsley skate park; the RiverLakes landscaping project; and the purchase of the Nord-Hageman property.

D. Financial Report

Finance Director Monya Jameson informed Board Members that the auditor will provide a draft of the audit in January and staff will provide final costs for the RiverLakes Administrative Complex construction and purchase of furniture in January as well.

E. Personnel Report

Human Resources Director Esther Grijalva informed Board Members that over 300 employees and family members attended this year's Christmas Party and updated Board Members regarding current recruitments.

F. Parks Division Report

G. Recreation Program Report

Fall Tot Sports Report

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

Chairperson Bobbie Roberson shared with Board Members a letter from Jill Hicks requesting that the District consider providing designated Pickle Ball courts in the northwest area. Staff is currently looking into the request.

9. BOARD MEMBER COMMENTS

Board Member Steve Ruettgers wished all "Happy Holidays".

10. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 5:59 P.M.

- A.** Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957.

RECONVENED FROM EXECUTIVE SESSION AT 7:10 P.M.

- B.** Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957.
NO ACTION TAKEN.

11. ADJOURNMENT

The meeting was adjourned at 7:15 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on January 16, 2018

Minutes to be approved at Board
Meeting held on January 16, 2018

Elaine Bush, Clerk of the Board

David McArthur, General Manager

Bobbie Roberson, Chairperson