



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308 MONDAY, OCTOBER 16, 2017, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:33 P.M.

2. ROLL CALL: BOARD MEMBERS PRESENT

BOBBIE ROBERSON; STEVE RUETTIGERS; JIM ECKROTH;
BOB LERUDE

BOARD MEMBERS ABSENT

BROOKS DOUGLASS

STAFF PRESENT

PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; DAVID
MCARTHUR; LISA PLANK; STEPH SANDERS

LEGAL COUNSEL

NONE

PUBLIC PRESENT

STEPHANIE MALENA

3. FLAG SALUTE: Chairperson Bobbie Roberson led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

B. Approval of Minutes from the Board of Directors' Special Meeting Held September 25, 2017

Request by Clerk of the Board of Directors to approve the minutes from the September 25, 2017 Special Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

C. Approval of Minutes from the Board of Directors' Special Meeting Held September 28, 2017

Request by Clerk of the Board of Directors to approve the minutes from the September 28, 2017 Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

D. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

E. Approval of 2018 District Holiday Schedule

General Manager David McArthur requested approval of the 2018 District Holiday Schedule. BOARD APPROVED THE 2018 DISTRICT HOLIDAY SCHEDULE.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

6. BOARD BUSINESS

A. Award of Bid for North Beardsley Demolition, Resolution #44-17

Park Planner/Landscape Architect Steph Sanders requested award of bid related to completion of the demolition of the North Beardsley Pool and associated structures in preparation for the development of the North Beardsley Skate Park. BOARD ADOPTED RESOLUTION #44-17 AWARDING THE BID.

**Eckroth-Ruettgers: Ayes: Roberson; Ruettgers; Eckroth; Lerude.
Noes: None. Absent: Douglass. Motion carried.**

B. Retroactive Approval of Purchase of Water Meter for North Rosedale Park,

Resolution #45-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #45-17 retroactively authorizing a new 3” turbo availability charge to Vaughn Water for the upgrade of an irrigation meter to accommodate a new irrigation booster pump at North Rosedale Park which will improve water coverage and provide for a more efficient irrigation system. BOARD ADOPTED RESOLUTION #45-17 RETROACTIVELY APPROVING THE AVAILABILITY CHARGE TO ACCOMMODATE A NEW IRRIGATION BOOSTER PUMP.

Lerude-Ruettgers: Ayes: Roberson; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Douglass. Motion carried.

C. Approval of Change Orders for District Administrative Office, Resolution #46-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #46-17 approving change orders for the District Administrative Office at RiverLakes related to soil hauling and concrete grind floor finish. Ms. Sanders also provided a listing of all change orders to date for this project.

Eckroth-Lerude: Ayes: Roberson; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Douglass. Motion carried.

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank reported that the Fall Festival was a great success with 600-700 community members attending. The event will become an annual NOR event with a location change each year and is a great opportunity to give back to the community. Ms. Plank also announced an NOR football night at Bakersfield College.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders provided an update regarding the RiverLakes Administrative Complex, the North Beardsley skate park and the new playground at Riverview.

D. Financial Report

E. Personnel Report

Human Resources Director Esther Grijalva updated Board Members regarding the Park Supervisor selection process and the upcoming recruitment of coaches for the Afterschool Basketball Program.

F. Parks Division Report

Park Superintendent Paul Anderson informed Board Members that an announcement will be made at the end of the week regarding the selection of a Park Supervisor; the triple wide mobile home at Riverview will be auctioned off this weekend, and that parks staff is currently working on multiple in-house projects.

G. Recreation Program Report – Youth Summerball Program

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE

9. BOARD MEMBER COMMENTS

THERE WERE NO BOARD MEMBER COMMENTS.

10. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 6:04 P.M.

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957

RECONVENED FROM EXECUTIVE SESSION AT 6:55 P.M.

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957
NO ACTION TAKEN

11. ADJOURNMENT

The meeting was adjourned at 6:56 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on NOVEMBER 20, 2017

Minutes to be approved at Board Meeting held on November 20, 2017

Elaine Bush, Clerk of the Board

David McArthur, General Manager

Bobbie Roberson, Chairperson