



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, SEPTEMBER 28, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 12:08 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
BOBBIE ROBERSON; JIM ECKROTH; BOB LERUDE

BOARD MEMBERS ABSENT
BROOKS DOUGLASS; STEVE RUETTIGERS;

STAFF PRESENT
ELAINE BUSH; DAVID MCARTHUR; LISA PLANK

LEGAL COUNSEL
NONE

PUBLIC PRESENT
NONE

3. FLAG SALUTE: Chairperson Bobbie Roberson led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 24 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 24 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Eckroth-Lerude: Ayes: Roberson; Eckroth; Lerude

Noes: None. Absent: Ruettgers; Douglass None. Motion carried.

6. BOARD BUSINESS

A. Approval of New Print Shop Copier/Printer Lease Agreement, Resolution # 40-17

Marketing Director Lisa Plank provided detailed information regarding the lease agreement bid for Print Shop equipment informing Board Members that the first bid, which included three copy machines as well as a cutter and wide format printer, was rejected with the intention of splitting the bid into lease of the three copiers and, due to prohibitive lease costs of the wide format printer and cutter, a onetime purchase of the cutter and wide format printer.

A second request for bids included lease of three copiers and a onetime purchase of a cutter and wide format printer; however, upon receipt of the bids, two of the three bids contained math errors. Bid tabulations were posted with corrected math numbers. A protest was made based on the math error corrections, however, the protest was received after the deadline. At this time, staff felt the best course of action would be to reject all bids.

A third request for bids was distributed for the lease of three copiers with the onetime purchase of a cutter and wide format printer not included in this bid. Bid results were received and tabulations posted with one of the bidders requesting clarification of results, which was provided. A protest was then received and opportunity given to the low bidder to respond, which he did. The protest was rejected as the protestor's bid included mathematical errors. Staff requested that the Board of Directors award the bid to Xerox. BOARD ADOPTED RESOLUTION #40-17 AWARDDING THE BID.

Eckroth-Lerude: Ayes: Roberson; Eckroth; Lerude

Noes: None. Absent: Ruettgers; Douglass None. Motion carried.

7. ADJOURNMENT

The meeting was adjourned at 12:21 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 16, 2017

Minutes to be approved at Board
Meeting held on October 16, 2017

Elaine Bush, Clerk of the Board

David McArthur, General Manager

Bobbie Roberson, Chairperson