



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, AUGUST 21, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:56 P.M.**
- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; BROOKS DOUGLASS; STEVE RUETTIGERS
 - BOARD MEMBERS ABSENT**
JIM ECKROTH; BOB LERUDE
 - STAFF PRESENT**
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; MONYA JAMESON; DAVID MCARTHUR; LISA PLANK; STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
ROGER YODER
- 3. FLAG SALUTE:** Chairperson Bobbie Roberson led the flag salute.
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held July 17, 2017

Request by Clerk of the Board of Directors to approve the minutes from the July 17, 2017 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

C. Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #29-17

Staff requested approval of the premium renewal and general liability coverage with CAPRI for Fiscal Year 2017-2018. BOARD ADOPTED RESOLUTION #29-17 APPROVING THE PREMIUM RENEWAL.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

D. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

E. Ratification of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested ratification of CAPRI bills exceeding policy limit related to the FY 2017-2018 first quarter premium for Workers' Compensation Coverage and the first half of the annual contribution for FY 2017-2018 Property and Liability Coverage. BOARD RATIFIED BILLS EXCEEDING POLICY LIMIT.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

6. BOARD BUSINESS

A. Approval of Renewal of Agricultural Lease for Rosedale Park, Resolution #33-17

With previous agricultural lease agreements approved in 2015 and 2016, and an interest by Mr. Chai Saechao in renewing the Rosedale Park lease agreement to farm vegetables and strawberries for another year, staff recommended approval of Resolution #33-17 approving the agricultural lease agreement. BOARD ADOPTED RESOLUTION #33-17 APPROVING THE RENEWAL AGREEMENT.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

B. Approval of City of Bakersfield Contract to Purchase Water Line Easement at Mondavi Park, Resolution #34-17

The City of Bakersfield contacted staff regarding the purchase of 900 square feet of land at Mondavi Park for the purpose of an easement to allow construction of a pipeline required to meet current water standards. BOARD ADOPTED RESOLUTION #34-17 APPROVING THE PURCHASE OF LAND.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

C. Discussion Regarding Sale of Riverview Modular Building

General Manager David McArthur initiated discussion regarding a modular building at Riverview Park which was once used as a Neighborhood Place location, later used by Park Rangers who have now relocated to Sears Park. At this time, the facility is not being used and with the sale and removal of the building, that area would be redesigned to accommodate accessible playground features as well as part of the disc golf course. BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE SALE OF THE RIVERVIEW MODULAR BUILDING.

D. Award of Bid for Purchase of Self Drive Lift, Resolution #35-17

Parks Superintendent Paul Anderson requested award of bid for the purchase of a Self Drive Lift to allow in-house work on all but athletic field lighting; which previously required staff to rent or contract out for equipment required to perform this work. BOARD APPROVED RESOLUTION #35-17 AWARDING THE BID.

Douglass-Ruettgers: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

E. Award of Bid for District-Wide Printers and Computers, Resolution #36-17

With the pending expiration of the current lease agreement for District-Wide printers and computers, Marketing Director Lisa Plank requested that the Board of Directors award bid for a five year fixed lease agreement with Ray Morgan Company. Ms. Plank responded to Board Member inquiries as well as an inquiry from C.A. Reding Bidder Roger Yoder regarding the bid. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #36-17 AWARDING THE BID.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

F. Concurrence of Sale of Tax-Defaulted Property, Resolution #37-17

Park Planner/Landscape Architect Steph Sanders informed Board Members that periodically, the District receives a list of tax defaulted properties that the County desires to sell. As a taxing agency, NOR is required to consent to those sales or may express interest in obtaining property. With all listings located outside of the District, staff recommends concurring with the sale of properties. BOARD ADOPTED RESOLUTION #37-17 CONCURRING WITH THE SALE OF PROPERTIES.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Douglass.

Noes: None. Absent: Eckroth; Lerude. Motion carried.

7. STAFF REPORTS

A. General Manager Report

General Manager David McArthur reported to Board Members upcoming changes to areas of responsibility, which will include moving registration activities to the Business Office and Front Office operations to Human Resources. Mr. McArthur also invited Board Members to an all staff meeting on September 7th at 5:30 p.m. at RiverLakes to discuss these changes as well as other matters of interest and give staff an opportunity to view the new offices.

B. Marketing Report

Marketing Director Lisa Plank informed Board Members that the Fall Fun Book is now on the NOR website and at District centers and will be mailed out soon; that staff is continuing work on the Fall Festival and getting ready for the move to RiverLakes.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders updated Board Members regarding the RiverLakes administrative offices as well as other CIP projects.

D. Financial Report

Finance Director Monya Jameson provided copies of the FY 2017-2018 budget to Board Members; informed Board Members that the audit process will begin in September; that she has been training the new Senior Services Supervisor; and updated Board Members regarding recent changes to MediCal Administrative Services and the potential for network providers to begin paying for CTSA transportation services.

E. Personnel Report

Human Resources Director Esther Grijalva informed Board Members that with all of the recent recruitment efforts, NOR is now well staffed and that the current focus is recruiting coaches for the Afterschool Sports Program.

F. Parks Division Report

Parks Superintendent Paul Anderson informed Board Members that the recent purchases of equipment have proven to be of great assistance to the Parks Division. A piece of equipment being delivered to the District this week will help eliminate squirrels and backfill squirrel holes at District parks/facilities.

G. Recreation Program Report – CTSA Fourth Quarter Report

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE

9. BOARD MEMBER COMMENTS

BOARD MEMBER BROOKS DOUGLASS complimented staff on the improvement to the grass at Almondale Park and requested that the Adult Softball supervisor consider changing games at North Rosedale Park to a later time due to sun in the eyes of players.

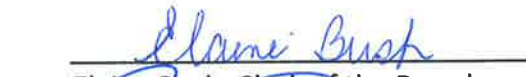
10. ADJOURNMENT

The meeting was adjourned at 7:45 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on September 18, 2017

Minutes to be approved at Board
Meeting held on September 18, 2017



David McArthur, General Manager


Elaine Bush, Clerk of the Board
Bobbie Roberson, Chairperson