



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308  
MONDAY, JULY 17, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

## **SUMMARY OF PROCEEDINGS**

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:30 P.M.**
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BOBBIE ROBERSON; BROOKS DOUGLASS; STEVE RUETTIGERS;  
BOB LERUDE
  - BOARD MEMBERS ABSENT**  
JIM ECKROTH
  - STAFF PRESENT**  
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; MONYA JAMESON; DAVID MCARTHUR; LISA PLANK; STEPH SANDERS
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
NONE
- 3. FLAG SALUTE:** Chairperson Bobbie Roberson led the flag salute.
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC.

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers-Lerude: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held June 19, 2017**

Request by Clerk of the Board of Directors to approve the minutes from the June 19, 2017 Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers-Lerude: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**C. Approval of the Receipt of Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers-Lerude: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**D. Award of Bid for Afterschool Sports Equipment and Apparel, Resolution #28-17**

Recreation Supervisors Brian Yackovich and Mike Thompson requested approval of a bid for afterschool sports equipment and apparel. BOARD ADOPTED RESOLUTION #28-17 APPROVING THE BID.

**Ruettgers-Lerude: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**5. PUBLIC HEARING**

**A. Public Hearing and Adoption of FY 2017-2018 Final Appropriation Limit, Resolution #30-17**

Chairperson Bobbie Roberson opened the public hearing. There were no recommended changes from the FY 2017-2018 Preliminary Appropriation Limit and no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #30-17 APPROVING THE FY 2017-2018 FINAL APPROPRIATION LIMIT.

**Lerude-Ruettgers: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**B. Public Hearing and Adoption of FY 2017-2018 Final Operating Budget, Resolution #31-17**

Chairperson Bobbie Roberson opened the public hearing. There were no recommended budget revisions from the Preliminary Operating Budget and no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #31-17 APPROVING THE FY 2017-2018 FINAL OPERATING AND RESERVE BUDGET IN THE AMOUNT OF \$19,920,680.

**Ruettgers-Douglass: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**C. Public Hearing and Adoption of FY 2017-2018 Final Capital Improvement Budget, Resolution #32-17**

Chairperson Bobbie Roberson opened the public hearing. There were recommended budget revisions to the FY 2017-2018 Preliminary Capital Improvement Budget in the amount of \$427,267. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #32-17 APPROVING THE FY 2017-2018 FINAL CAPITAL IMPROVEMENT BUDGET IN THE AMOUNT OF \$3,536,807.

**Lerude-Douglass: Ayes: Roberson; Douglass; Ruettgers; Lerude.**

**Noes: None. Absent: Eckroth. Motion carried.**

**6. BOARD BUSINESS**

THERE WAS NO BOARD BUSINESS.

**7. STAFF REPORTS**

**A. General Manager Report**

**B. Marketing Report**

Marketing Director Lisa Plank informed Board Members that the fall Fun Book is in design; bids for furniture and printers/copiers for the new offices at RiverLakes are being finalized; and provided information on the upcoming October 14<sup>th</sup> Fall Festival.

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders updated Board Members regarding the RiverLakes office construction project and invited Board Members to join staff in a tour of the facility occurring on Thursday, July 20<sup>th</sup> at 4:00 p.m., 4:30 p.m. or 5:00 p.m.

**D. Financial Report**

Finance Director Monya Jameson provided a brief overview of selected one-time expenditures contained within the monthly voucher list of bills.

**E. Personnel Report**

Personnel Director Esther Grijalva informed Board Members of the recent hiring of three Groundskeepers; a Senior Services Supervisor; and part-time staff in various areas of the District.

**F. Parks Division Report**

Parks Superintendent Paul Anderson informed Board Members that the rehabilitation of the Almondale and Fruitvale Norris west parking lots have been

completed and a new pump station installed at Almondale Park. Mr. Anderson stated that staff continues to work on vandalism repairs at various facilities and responded to Board Member inquiries regarding vandalism at NOR parks and facilities.

G. Recreation Program Report

H. Training Report

REPORTS RECEIVED AND FILED.

**8. CORRESPONDENCE**

THERE WAS NO CORRESPONDENCE.

**9. BOARD MEMBER COMMENTS**


THERE WERE NO BOARD MEMBER COMMENTS.

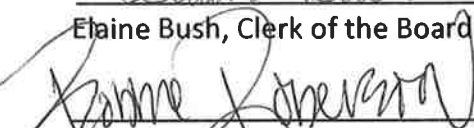
**10. ADJOURNMENT**

The meeting was adjourned at 5:47 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 21, 2017.

Minutes to be approved at Board Meeting held on August 21, 2017

  
\_\_\_\_\_  
David McArthur, General Manager

  
\_\_\_\_\_  
Elaine Bush, Clerk of the Board

  
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Bobbie Roberson, Chairperson