



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, APRIL 17, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

**Posted Prior to 5:00 p.m.
Wednesday, April 12, 2017**

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:33 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BOBBIE ROBERSON; BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE; STEVE RUETTIGERS ARRIVED AT 6:04 P.M.
 - BOARD MEMBERS ABSENT**
 - NONE
 - STAFF PRESENT**
 - PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; MONYA
JAMESON; ROBERT MARTIN; DAVID MCARTHUR; LISA PLANK;
STEPH SANDERS
 - LEGAL COUNSEL**
 - NONE
 - PUBLIC PRESENT**
 - CARLOS VARGAS; ERNAN CORTEZ; ANAYAIA MORALES;
ANDREANA NEWSOM; TYLER HISSINS

- 3. FLAG SALUTE:** Human Resources Director Esther Grijalva led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Douglass-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held March 20, 2017

Request by Clerk of the Board of Directors to approve the minutes from the March 20, 2017 Board Meeting. BOARD APPROVED MINUTES.

Douglass-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

C. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Douglass-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

D. Approval of Change Orders for District Administrative Office Construction, Resolution #13-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #13-17 approving change orders for the District administrative office construction to include additional compaction testing, metal/weld inspection not originally included, and revised electrical & data office layout. BOARD ADOPTED RESOLUTION #13-17 APPROVING THE CHANGE ORDERS.

Douglass-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

6. BOARD BUSINESS

A. Approval of CTSA Claim, Resolution #14-17

CTSA Supervisor Joe West requested adoption of Resolution #14-17 approving the claim to operate the Consolidated Transportation Services Service Agency for FY 2017-2018. BOARD ADOPTED RESOLUTION #14-17 APPROVING THE CLAIM.

Eckroth-Douglass: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

B. Award of Bid for Purchase of Vehicle, Resolution #15-17

Park Superintendent Paul Anderson requested Board adoption of Resolution #15-17 awarding bid to purchase a replacement vehicle chassis with a crew cab to make more efficient use of time and equipment at the Chevron North Meadows streetscapes. BOARD ADOPTED RESOLUTION #15-17 AWARDING THE BID.

Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruetters. Motion carried.

C. Discussion and Direction Regarding Chevron North Meadows Assessments

Each year, staff reviews the Chevron North Meadows Maintenance District assessments to determine the need to modify assessment fees; then makes a recommendation and requests direction from the Board of Directors. With increased water, utility and maintenance costs, staff is recommending that assessments be modified to reflect the 3% increase to the Consumer Price Index for California. BOARD DIRECTED STAFF TO PROCEED WITH THE PROCESS TO MODIFY ASSESSMENTS. A public hearing regarding modification to assessments will be scheduled for the May 15th Board Meeting.

D. Discussion and Direction Regarding NOR Park Maintenance District

Each year, staff reviews the NOR Park Maintenance assessments to determine the need to modify assessment fees; then makes a recommendation and requests direction from the Board of Directors. With increased water, utility and maintenance costs, staff is recommending that assessments be modified to reflect the 3% increase to the Consumer Price Index for California. BOARD DIRECTED STAFF TO PROCEED WITH THE PROCESS TO MODIFY ASSESSMENTS. A public hearing regarding modification to assessments will be scheduled for the May 15th Board Meeting.

E. Capital Improvement Projects Workshop

Park Planner/Landscape Architect Steph Sanders began the CIP workshop with a summary of the 2015 through 2017 staff CIP workshops in which staff provided input based on the environments they serve and the trends and needs they felt were important to the development of the District. Among the numerous suggestions at these meetings were a skate park and the relocation of the District Administrative Center. Both of these projects have been planned and slated for completion this year.

Ms. Sanders then provided population statistics based on various age groups which assists in determining District needs. Also provided were City and County Quimby and Development historical fund data and current fund balances as well as a ten year fund projection.

The proposed 2017-2018 Capital Improvement Projects were presented to Board Members along with projected costs, funding sources, timelines and other related data. Projects are being reviewed and organized based on consideration of staff input, trends, availability of funds as well as recreation and capital maintenance needs.

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank provided updates regarding the Easter Egg Hunt, the upcoming Culpepper & Merriweather Circus, and plans underway for a Fall Festival.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders updated Board Members regarding the Administrative Office construction project.

D. Financial Report

Business Director Monya Jameson updated Board Members regarding anticipated property tax revenues and informed Board Members that Request for Proposals for Auditing Services had been sent out with responses due on April 18th.

E. Personnel Report

Human Resource Director Esther Grijalva provided information regarding recruitments currently underway as well as job fairs she will be attending.

F. Parks Division Report

Parks Superintendent Paul Anderson informed Board Members that the District is in the process of re-keying facilities; undergoing a renovation of Almondale's irrigation system; out to bid for a parking lot repair/resurfacing project; and refreshing playground material at various facilities.

G. Recreation Program Report

H. Training Report

8. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE

9. BOARD MEMBER COMMENTS

JIM ECKROTH commented regarding the incredible attendance at the recent Movie in the Park event at Emerald Cove Park.

BOB LERUDE informed those attending of Keep Bakersfield Beautiful's upcoming Great American Clean Up event scheduled for Saturday, April 22nd and invited all present to participate in the event.

BROOKS DOUGLAS, also involved in the Great American Clean Up event, informed staff that although the projects for this event have been planned, NOR may want to present projects for future consideration at this annual event.


10. ADJOURNMENT

The meeting was adjourned at 6:30 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on May 15, 2017.


Minutes to be approved at Board
Meeting held on May 15, 2017



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson