



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312
MONDAY, MAY 15, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

**Posted Prior to 5:00 p.m.
Wednesday, May 10, 2017**

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:44 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE
 - BOARD MEMBER ABSENT**
STEVE RUETTIGERS
 - STAFF PRESENT**
PAUL ANDERSON; ELAINE BUSH; LAUREN CRONK; ESTHER
GRIJALVA; DIANE HOOPER; MONYA JAMESON; ROBERT MARTIN;
DAVID MCARTHUR; RUBEN MUSQUEZ; LISA PLANK; SONIA QUILL;
STEPH SANDERS; MIKE THOMPSON; MISHELLE ULRICH; JOE WEST;
BRIAN YACKOVICH
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
COLIN BYWATER

- 3. FLAG SALUTE:** Parks Superintendent Paul Anderson led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Lerude-Douglass: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 17, 2017

Request by Clerk of the Board of Directors to approve the minutes from the April 17, 2017 Board Meeting. BOARD APPROVED MINUTES.

Lerude-Douglass: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

C. Ratification of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested ratification of bills exceeding policy limit related to the fourth quarter premium for Workers' Compensation Coverage and the RiverLakes Ranch Community Center lease agreement payment. BOARD RATIFIED BILLS EXCEEDING POLICY LIMIT.

Lerude-Douglass: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

D. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Lerude-Douglass: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

6. BOARD BUSINESS

A. Approval of Proposal for Audit Services, Resolution #18-17

At the March Board Meeting and in response to a discussion regarding the pleasure of the board related to audit services, Board Members directed staff to solicit Requests for Proposals. Business Director Monya Jameson solicited proposals and evaluated those that were received. Staff recommendation was to accept the proposal from R.J. Ricciardi, Inc, Certified Public Accountants. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #18-17 ACCEPTING THE PROPOSAL FROM R.J. RICCIARDI, INC, CERTIFIED PUBLIC ACCOUNTANTS.

Douglass-Lerude: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

B. Award of Bid for Asphalt Rehabilitation of Parking Lot at Almondale Park, Resolution #19-17

Parks Superintendent Paul Anderson requested Board adoption of Resolution #19-17 awarding bid for asphalt rehabilitation of the parking lot at Almondale Park. Mr. Anderson responded to Board Member inquiries. BOARD ADOPTED RESOLUTION #19-17 AWARDING THE BID.

Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

C. Award of Bid for Asphalt Rehabilitation of West Parking Lot at Fruitvale Norris Park, Resolution #20-17

Parks Superintendent Paul Anderson also requested Board adoption of Resolution #20-17 awarding bid for asphalt rehabilitation of the west parking lot at Fruitvale Norris Park. AFTER DISCUSSION THE BOARD ADOPTED RESOLUTION #20-17 AWARDING THE BID.

Eckroth-Lerude: Ayes: Roberson; Douglass; Eckroth; Lerude.

Noes: None. Absent: Ruettgers. Motion carried.

D. Discussion and Direction Regarding FY 2017-2018 Budget to Include Presentations from Staff

Budget Holders presented FY 2017-2018 service plans and budget requests to Board Members and responded to inquiries from the Board. Each budget holder provided a general background, areas of responsibility, and goals for the new budget year. Following staff presentations, Finance Director Monya Jameson presented an overview of the proposed FY 2017-2018 Operating and Capital Projects Budgets as well as previous year comparisons, historical property tax revenues and the District fund balance. Staff will continue review and adjustments of the budget in preparation for approval of the FY 2017-2018 Preliminary Budget at the June 19th Board Meeting.

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders updated staff and Board Members regarding the construction of the new administrative complex.

D. Financial Report

E. Personnel Report

F. Parks Division Report

G. Recreation Program Report

CTSA Third Quarter Report

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE.

9. BOARD MEMBER COMMENTS

JIM ECKROTH thanked staff for the mountainous amount of information provided in their budget presentations.

BROOKS DOUGLASS stated he appreciated the amount of time staff put into their budget presentations.

BOB LERUDE thanked staff for their efforts spent on preparing their budget presentations and for answering Board Member questions.

BOBBIE ROBERSON stated that each year budget presentations are made, she learns something new.

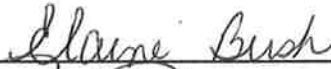
10. ADJOURNMENT

The meeting was adjourned at 6:30 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 19, 2017.

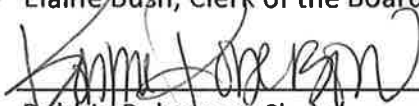
Minutes to be approved at Board Meeting held on June 19, 2017



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson