



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, MARCH 20, 2017, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

**Posted Prior to 5:00 p.m.
Wednesday, March 15, 2017**

1. CALL TO ORDER: BOARD MEETING CONVENED BY VICE-CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
BROOKS DOUGLASS; STEVE RUETTIGERS; BOB LERUDE;
JIM ECKROTH

BOARD MEMBER ABSENT
BOBBIE ROBERSON

STAFF PRESENT
PAUL ANDERSON; ELAINE BUSH; DAVID MCARTHUR;
LISA PLANK; STEPH SANDERS

LEGAL COUNSEL
PAT OSBORN

PUBLIC PRESENT
BOB SNODDY; TYLER GILMORE; VERONICA SLADE

3. FLAG SALUTE: Vice-Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Eckroth: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held February 21, 2017

Request by Clerk of the Board of Directors to approve the minutes from the February 21, 2017 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Eckroth: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

C. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Eckroth: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

D. Approval of Change Orders for District Administrative Office Construction, Resolution #08-17

Board Member Ruettgers requested that this item be moved to Board Business. This item was moved to Board Business, Agenda Item 7.G.

6. PUBLIC HEARING

A. Public Hearing Regarding Unmet Transit Needs, Resolution #05-17

The hearing was opened by Vice-Chairperson Douglass. There were no public comments. General Manager David McArthur provided a report noting that although the CTSA must deny rides due to the program's budgetary restrictions, the program is meeting the needs of the public. The hearing was then closed.

BOARD ADOPTED RESOLUTION #05-17 RESOLVING THAT NO UNMET TRANSIT NEEDS WERE IDENTIFIED AND THAT THESE FINDINGS WILL BE FORWARDED TO THE KERN COUNCIL OF GOVERNMENTS.

Ruettgers-Eckroth: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

7. BOARD BUSINESS

A. Discussion and Direction Regarding District Auditing Services

General Manager David McArthur requested Board direction regarding District Auditing Services; specifically whether the Board desired to renew a contract with the current auditing firm or seek request for proposals for auditing services. AFTER DISCUSSION, BOARD GAVE DIRECTION TO SEEK PROPOSALS FOR AUDITING SERVICES.

B. Approval of Park Land Dedication and Purchase Satisfying Quimby Act – Coffee Road and future Etchart Road, Resolution #07-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #07-17 authorizing approval of an agreement, pending legal counsel review and property appraisal, with LandStone Partners, LLC for parkland dedication and purchase at the southwest corner of Coffee Road and future Etchart Road. Ms. Sanders responded to Board Member Inquiries. AFTER DISCUSSION BOARD ADOPTED RESOLUTION #07-17 APPROVING THE AGREEMENT PENDING LEGAL COUNSEL REVIEW AND PROPERTY APPRAISAL.

Ruettgers-Lerude: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

C. Application for Urban Greening Grant Program for District Administrative Center, Resolution #09-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #09-17 authorizing an application for the Urban Greening Grant Program for the District Administrative Center. This grant program is part of the California Global Warming Solutions Act of 2006 and is specifically for green infrastructure projects that reduce greenhouse gas emissions, benefit disadvantaged communities and complement efforts to improve air quality.

BOARD ADOPTED RESOLUTION #09-17 APPROVING THE GRANT APPLICATION.

Ruettgers-Lerude

Roll Call Vote: Eckroth – Aye; Ruettgers – Aye; Douglass – Aye; Lerude – Aye

Absent: Roberson. Motion carried.

D. Application for Urban Greening Grant Program for North Beardsley Skate Park, Resolution #10-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #10-17 authorizing an application for the Urban Greening Grant Program for the North Beardsley Skate Park.

Eckroth-Ruettgers

Roll Call Vote: Eckroth – Aye; Ruettgers – Aye; Douglass – Aye; Lerude – Aye

Absent: Roberson. Motion carried.

E. Application for Urban Greening Grant Program for Riverview Community Park Playground, Resolution #11-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #11-17 authorizing an application for the Urban Greening Grant Program for the Riverview Community Park Playground.

Ruettgers-Eckroth

Roll Call Vote: Eckroth – Aye; Ruettgers – Aye; Douglass – Aye; Lerude – Aye

Absent: Roberson. Motion carried.

F. Application for Urban Greening Grant Program for Standard Park, Resolution #12-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #12-17 authorizing an application for the Urban Greening Grant Program for Standard Park.

Ruettgers-Eckroth

Roll Call Vote: Eckroth – Aye; Ruettgers – Aye; Douglass – Aye; Lerude – Aye

Absent: Roberson. Motion carried.

G. Approval of Change Orders for District Administrative Office Construction, Resolution #08-17

Park Planner/Landscape Architect Steph Sanders requested adoption of Resolution #08-17 approving change orders for the District administrative office construction. Changes include the engineering design of the parking lot to City standards; engineering design of pedestrian easement at the existing driveway to satisfy current ADA standards, and the balance of the parking lot construction. Ms. Sanders responded to Board Member inquiries. BOARD ADOPTED RESOLUTION #08-17 APPROVING THE CHANGE ORDERS.

Ruettgers-Lerude: Ayes: Douglass; Ruettgers; Eckroth; Lerude.

Noes: None. Absent: Roberson. Motion carried.

8. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank invited Board Members to participate in the Meals on Wheels Community Champions Program and updated members regarding the Summer Fun Book and upcoming kickball tournament.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that although we now have the grant contract for the North Beardsley Skate Park, due to the delay in receiving the contract and a request from Spohn Ranch to begin work on another project, the construction date for the North Beardsley Skate Park has been moved to September. Ms. Sanders also updated Board Members regarding the status of the District Office Administrative Office project and complimented Park Technician Wes Michael on his work on the irrigation system at RiverLakes in preparation for the addition of administrative offices.

D. Financial Report

E. Personnel Report

F. Parks Division Report

Park Superintendent Paul Anderson provided slides of the new floor and stage at Rasmussen Center and complimented District's park staff and what they were capable of doing in-house in support of this project, to include the building of a beautiful ADA compliant stage. Mr. Anderson also informed members that a second staff member is now a certified playground inspector and reported that CAPRI recently completed their annual visit to the District and were pleased with the District's operations. CAPRI also stated that Rasmussen's program is one of the best senior programs they have seen.

G. Recreation Program Report

Santa Visits

H. Training Report

REPORTS RECEIVED AND FILED.

9. CORRESPONDENCE

Memo – CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS –
requesting nominations for 2017 Slate of Board Officers

10. BOARD MEMBER COMMENTS

STEVE RUETGGERS – Requested that Mr. Anderson thank staff for the work done in support of the Rasmussen Center flooring project.

BOB LERUDE – Complimented staff on the Red Simpson dedication ceremony at Rasmussen Center.

BROOKS DOUGLASS – Congratulated staff for their coordinated efforts in support of the Rasmussen Center floor project and also to Wes on the awesome irrigation job being done at RiverLakes.

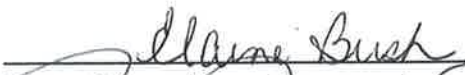
11. ADJOURNMENT

The meeting was adjourned at 6:22 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on April 17, 2017.


Minutes to be approved at Board
Meeting held on April 17, 2017



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson