



# North of the River

recreation and park district

## NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308 TUESDAY, JANUARY 17, 2017, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

### SUMMARY OF PROCEEDINGS

Posted Prior to 5:00 p.m.  
Wednesday, January 11, 2017

1. **CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:30 P.M.**
  
2. **ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BOBBIE ROBERSON; BROOKS DOUGLASS; JIM ECKROTH;  
BOB LERUDE
  - BOARD MEMBER ABSENT**  
STEVE RUETTIGERS
  - STAFF PRESENT**  
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA;  
MONYA JAMESON; ROBERT MARTIN; DAVID MCARTHUR;  
LISA PLANK
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
NONE
  
3. **FLAG SALUTE:** Chairperson Bobbie Roberson led the flag salute.
  
4. **PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held December 19, 2016**

Request by Clerk of the Board of Directors to approve the minutes from the December 19, 2016 Board Meeting. BOARD APPROVED MINUTES.

**Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

**C. Approval of Bill Over Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of a bill exceeding policy limit related to CAPRI's second half premium for property and liability insurance coverage. BOARD APPROVED BILL EXCEEDING POLICY LIMIT.

**Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

**D. Approval of the Receipt of Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Lerude-Eckroth: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruetters. Motion carried.**

**6. BOARD BUSINESS**

**A. Presentation of Annual Audit by Scott Erwin, CPA Inc.**

Scott Erwin, CPA, Inc. was unable to attend this evening's Board Meeting due to a previously scheduled appointment. Board Members were provided with the annual audit document for fiscal year ended June 30, 2016. Finance Director Monya Jameson reviewed with Board Members various components of the document and responded to Board Member inquires. The summary of the auditor's results were unqualified. There were no findings; no material weaknesses, deficiencies or non-compliance.

BOARD RECEIVED AND FILED THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2016.

**7. STAFF REPORTS**

**A. General Manager Report**

General Manager David McArthur expressed his appreciation to Board Members for attending the RiverLakes ground breaking ceremony. Mr. McArthur also informed Board Members that NOR received donations from the Independent Pool Spa Service Association and Sam's Club to assist in offsetting scholarship fees for the summer's aquatics swim lessons. Several of those scholarship recipients wrote thank you letters, which were shared with Board Members at tonight's meeting. Board Members were also informed of the recent resignation of Recreation Supervisor Lisa Gonzalez to accept a General Manager position at the Coalinga-Huron Recreation and Park District.

**B. Marketing Report**

Marketing Director Lisa Plank also thanked Board Members for attending the recent RiverLakes ground breaking ceremony and updated Board Members regarding the summer fun book, upcoming events to include a kickball tournament with proceeds to go toward the MOW program, March for Meals activities and an upcoming RFP related to printers and copiers.

**C. Capital Improvement Projects**

In the absence of Landscape Architect/Park Planner Steph Sanders, Mr. McArthur updated Board Members regarding the new office building project.

**D. Financial Report**

**E. Personnel Report**

Human Resources Director Esther Grijalva informed Board Members that their office has been busy with hiring of coaches, officials and scorekeepers for the Afterschool Basketball Program with most positions filled at this time and future recruitments for Groundskeeper and a promotional recruitment for Park Technician.

**F. Parks Division Report**

Parks Superintendent Paul Anderson updated Board Members regarding the floor replacement at Rasmussen Center with the possibility of using some of the old floor to replace carpeted hallways. Mr. Anderson also informed Board Members of the upcoming District 15 Professional Development Conference and the CPRS Conference in February, both providing training opportunities for staff. The recent vacancy of two Park Technician positions will offer advancement opportunities for park maintenance staff. Mr. Anderson informed Board Members that he would be out of the office for a period of time due to surgery.

**G. Recreation Program Reports**

**H. Training Report**

REPORTS RECEIVED AND FILED.

**8. CORRESPONDENCE**

Memo – KERN COUNTY LAFCO – Announcing Don Cortichiato (Indian Wells Valley Water District) as the Special District – Alternate representative on LAFCo.

**9. BOARD MEMBER COMMENTS**

**JIM ECKROTH** stated he was sorry he missed the ground breaking ceremony.

**BROOKS DOUGLASS** wished Paul Anderson good luck on his upcoming surgery.

**BOB LERUDE** complimented Marketing Director Lisa Plank on a well-organized ground breaking ceremony.

**BOBBIE ROBERSON** also complimented Ms. Plank on the ground breaking ceremony.

**10. ADJOURNMENT**

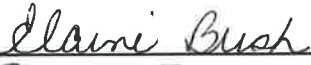
The meeting was adjourned at 6:05 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on February 20, 2017.

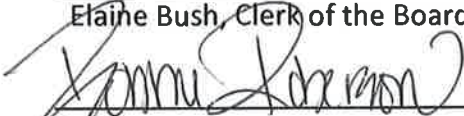
**Douglass-Lerude: Ayes: Roberson; Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Ruettgers. Motion carried.**

Minutes to be approved at Board  
Meeting held on February 21, 2017.

  
\_\_\_\_\_  
David McArthur, General Manager

  
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Elaine Bush, Clerk of the Board

  
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Bobbie Roberson, Chairperson