



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, JULY 20, 2015, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
STEVE RUETTGERS; BOBBIE ROBERSON; JIM ECKROTH; STUART PATTESON

BOARD MEMBERS ABSENT
MARTIN

STAFF PRESENT
ESTHER GRIJALVA; DAVID MCARTHUR; STEPH SANDERS;
BOB PENA; LARRY EMHOFF; ED HOLLAND

LEGAL COUNSEL
NONE

PUBLIC PRESENT
FLOYD OTTS; DAVID DOOLEY

3. FLAG SALUTE: CHAIRPERSON STEVE RUETTGERS LED THE FLAG SALUTE.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

COMMENTS WERE RECEIVED FROM DAVID DOOLEY, BAKERSFIELD ELEMENTARY SCHOOL TEACHER AND ADMINISTRATOR OF A NON-PROFIT CHILD ABUSE PREVENTION PROGRAM, REQUESTING PERMISSION TO PLACE CHILD ABUSE

PREVENTION BUMPER STICKERS ON NOR VEHICLES. CHAIRPERSON STEVE RUETTIGERS INFORMED MR. DOOLEY THAT NOR WILL LOOK INTO THE MATTER.

5. CONSENT AGENDA

A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held June 15, 2015

Request by Clerk of the Board of Directors to approve the minutes from the June 15, 2015 Board Meeting. BOARD APPROVED MINUTES.

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

D. Ratification of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of bills exceeding policy limit related to payment of premium to CAPRI for the first half of FY2015-2016 General Liability, Auto and Property Coverage and FY 2015-2016 first quarter payment to CAPRI for Workers' Compensation Coverage.

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

E. Award of Bid for Afterschool Sports Equipment and Apparel, Resolution #24-15

Recreation Supervisors Mike Thompson and Brian Yackovich requested award of bid for Afterschool Sports equipment and apparel. BOARD ADOPTED RESOLUTION #24-15 AWARDING THE BID.

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

F. Approval of Annual Premium Renewal and General Liability Coverage with CAPRI, Resolution #25-15

Office Manager Elaine Bush requested approval of the FY 2015-2016 annual premium renewal for general liability, auto and property coverage with CAPRI. BOARD ADOPTED RESOLUTION #25-15 APPROVING THE RENEWAL.

Eckroth-Roberson: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

G. Authorization to Enter Into an Interlocal Contract for Cooperative Purchasing for North Beardsley Park Improvements, Resolution #30-15

BOARD MEMBER STUART PATTESON REQUESTED ITEM 5.G. BE REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION UNDER BOARD BUSINESS.

6. PUBLIC HEARING

A. Public Hearing and Adoption of FY 2015-2016 Final Appropriation Limit, Resolution #26-15

General Manager David McArthur stated there were no recommended changes from the FY 2015-2016 Preliminary Appropriation Limit. Chairperson Steve Ruettgers opened the public hearing related to the FY 2015-2016 Final Appropriation Limit. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #26-15 APPROVING THE FY 2015-2016 FINAL APPROPRIATION LIMIT.

Patteson-Eckroth: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

B. Public Hearing and Adoption of FY 2015-2016 Final Operating Budget, Resolution #27-15

General Manager David McArthur provided recommended expenditure appropriation revisions from the Preliminary Operating Budget to include a revenue increase related to RiverLakes rental income and additional expenditure appropriations related to a one time replacement of office equipment, vehicle purchases of aging vehicles and a major renovation of two pools resulting in an FY 2015-2016 Final Operating Budget in the amount of 21,117,352. Chairperson Steve Ruettgers opened the public hearing related to the FY 2015-2016 Final Operating Budget. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #27-15 APPROVING THE FY 2015-2016 FINAL OPERATING BUDGET.

Roberson-Eckroth: Ayes: Ruettgers; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

C. Public Hearing and Adoption of FY 2015-2016 Final Capital Improvement Budget, Resolution #28-15

There were no recommended changes from the FY 2015-2016 Preliminary Capital Improvement Budget. The FY 2015-2016 Final Capital Improvement and Reserve Budget is \$2,150,873. Chairperson Steve Ruetters opened the public hearing related to the FY 2015-2016 Final Capital Improvement Budget. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #28-15 APPROVING THE FY 2015-2016 FINAL CAPITAL IMPROVEMENT BUDGET.

Patteson-Roberson: Ayes: Ruetters; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

7. BOARD BUSINESS

CONSENT AGENDA ITEM 5.G., AUTHORIZATION TO ENTER INTO AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING FOR NORTH BEARDSLEY PARK IMPROVEMENTS, RESOLUTION #30-15 WAS MOVED TO BOARD BUSINESS BY REQUEST FROM BOARD MEMBER STUART PATTESON.

Authorization to Enter into an Interlocal Contract for Cooperative Purchasing for North Beardsley Park Improvements, Resolution #30-15

Board Member Stuart Patteson requested more detail relating to the Interlocal Contract for Cooperative Purchasing. Park Planner/Landscape Architect Steph Sanders informed Board Members that HGACBuy is a competitive public procurement program available to governmental entities that simplifies and expedites government procurement. Approval of the Interlocal Contract for Cooperative Purchasing would allow NOR to join HGACBuy and provide potential procurement opportunities for future capital projects. STAFF WAS GIVEN DIRECTION TO REVISE RESOLUTION #30-15 FOR CONSIDERATION AT THE AUGUST BOARD MEETING.

A. Approval of Change to Park Ranger Status, Resolution #29-15

At prior Board Meetings, Senior Park Ranger Bob Pena requested that Board Members consider changing the status of NOR Park Rangers to Public Officers or Peace Officers. Mr. Pena provided a summation of the differences between the two. Both would provide greater liability protections to Park Rangers. General Manager David McArthur recommended a change in status to Public Officers and responded to Board Member inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #29-15 APPROVING THE CHANGE OF STATUS FOR NOR PARK RANGERS TO PUBLIC OFFICERS.

Patteson-Eckroth: Ayes: Ruetters; Roberson; Patteson; Eckroth.

Noes: None. Absent: Martin. Motion carried.

B. Discussion and Direction Regarding Employee Benefits

General Manager David McArthur began discussions relating to employee benefits. NOR has been able to stay abreast of and is currently in compliance with recent law changes relating to benefits, i.e. paid sick leave, part-time health insurance, etc.; however, some of these laws have caused confusion and impacted other benefits already in place. Mr. McArthur suggested that NOR take a look at all benefits, explore what other agencies are doing, solicit ideas from staff and develop a proposal that is more conducive to recent and potential law changes related to benefits. It is felt that most changes could be effective with very little impact to NOR employees. This matter will be brought back to the Board at a later time.

8. STAFF REPORTS

A. General Manager Report

General Manager David McArthur informed Board Members that a parks crew has been assigned exclusively to the streetscapes resulting in great improvements to these areas.

B. Marketing Report

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders provided an update relating to future Capital Improvement Projects; specifically Riverview development of a playground on the newly acquired parcel and North Beardsley Park improvements. Ms. Sanders also provided a spreadsheet on water usage at all NOR parks and facilities stating that Park Supervisors Robert Martin and Ruben Musquez have made impressive efforts in their conservation of water usage.

D. Financial Report

E. Personnel Report

Human Resources Director Esther Grijalva informed Board Members that the Park Superintendent position will close on Wednesday, July 22 and that recruitment has not yet begun for the Recreation Superintendent position.

F. Recreation and Parks Program Report

G. Training Report

9. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE.

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda
THERE WERE NO BOARD MEMBER COMMENTS.


11. ADJOURNMENT

The meeting was adjourned at 6:37 p.m. to the next Regular Meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 17, 2015.


Minutes to be approved at Board Meeting held on August 17, 2015.



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Steve Ruettgers, Chairperson