



# North of the River

recreation and park district

## **NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' SPECIAL MEETING 405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308 MONDAY, DECEMBER 7, 2015, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

### **SUMMARY OF PROCEEDINGS**

**1. CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.

**2. ROLL CALL:**

**BOARD MEMBERS PRESENT**  
STEVE RUETTGERS; STUART PATTESON; BOBBIE ROBERSON;  
DANA MARTIN

**BOARD MEMBER ABSENT**  
JIM ECKROTH

**STAFF PRESENT**  
PAUL ANDERSON; ESTHER GRIJALVA; DAVID MCARTHUR;  
LISA PLANK; STEPH SANDERS; LAUREN CRONK

**LEGAL COUNSEL**  
PAT OSBORN

**PUBLIC PRESENT**  
JUSTIN BATEY; MICHAEL TIEDE

**3. FLAG SALUTE:** The flag salute was led by Esther Grijalva.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!  
THERE WERE NO PUBLIC COMMENTS.

**CONSENT AGENDA**

**A. Secretary Declaration of Posting of Special Meeting Agenda 24 hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Roberson-Patteson: Ayes: Ruetters; Roberson; Patteson; Martin.**

**Noes: None. Absent: Eckroth. Motion Carried.**

**B. Approval of Minutes from the Board of Directors Regular Meeting Held November 16, 2015**

Request by Clerk of the Board of Directors to approve the minutes from the November 16, 2015 Board Meeting. BOARD APPROVED MINUTES.

**Roberson-Patteson: Ayes: Ruetters; Roberson; Patteson; Martin.**

**Noes: None. Absent: Eckroth. Motion Carried.**

**C. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Roberson-Patteson: Ayes: Ruetters; Roberson; Patteson; Martin.**

**Noes: None. Absent: Eckroth. Motion Carried.**

**5. BOARD BUSINESS**

**A. Discussion Regarding Quimby Fees**

Developer Justin Batey requested an opportunity to discuss with Board Members Quimby Fees relating to property he is developing. Mr. Batey presented an appraisal to North of the River Recreation and Park District for use to calculate Quimby Fees. Staff was not in agreement with the appraisal. Mr. Batey requested that Board Members consider use of the appraisal provided to the District. AFTER FURTHER COMMENTS AND DISCUSSION FROM MR. BATEY, NOR STAFF AND DISTRICT LEGAL COUNSEL, BOARD MEMBERS GAVE DIRECTION TO OBTAIN A SECOND APPRAISAL, AS AGREED UPON BY BOTH PARTIES, WHICH WOULD BE USED TO CALCULATE THE QUIMBY FEES.

**B. Authorization to Apply for Land and Water Conservation Grant for North Beardsley Skate Park, Resolution #48-15**

Park Planner/Landscape Architect Steph Sanders requested authorization to apply for a Land and Water Conservation Grant for a skate park at North Beardsley Park. BOARD MEMBERS ADOPTED RESOLUTION #48-15 AUTHORIZING THE GRANT APPLICATION.

**Patteson-Martin: Ayes: Ruetters; Roberson; Patteson; Martin.**

**Noes: None. Absent: Eckroth. Motion Carried.**

**C. Award of Bid for Rasmussen Center Parking Lot Reconstruction and Paving, Resolution #47-15**

Parks Superintendent Paul Anderson requested adoption of Resolution #47-15 awarding the re-bid for the Rasmussen Center parking lot reconstruction and paving (due to a protest of the previous bid, then rejection of those bids). BOARD ADOPTED RESOLUTION #47-15 AWARDING THE BID.

**Roberson-Martin: Ayes: Ruetters; Roberson; Patteson; Martin.  
Noes: None. Absent: Eckroth. Motion Carried.**

**D. Approval of Revised Hourly Part-Time Salary Schedule in Compliance with New State Minimum Wage, Resolution #50-15**

General Manager David McArthur requested Board adoption of Resolution #50-15 revising the Hourly Part-Time Salary Schedule in compliance with the new State of California minimum wage effective January 1, 2015.  
BOARD ADOPTED RESOLUTION #50-15 REVISING THE HOURLY PART-TIME SALARY SCHEDULE.

**Roberson-Patteson: Ayes: Ruetters; Roberson; Patteson; Martin.  
Noes: None. Absent: Eckroth. Motion Carried.**

**E. Election of Officers for 2016**

A motion was made by Stuart Patteson, seconded by Steve Ruetters to elect Bobbie Roberson as Chairperson; Dana Martin as Vice-Chairperson.

**Ayes: Ruetters; Roberson; Patteson; Martin.  
Noes: None. Absent: Eckroth. Motion Carried.**

**6. STAFF REPORTS**

**A. General Manager Report**

**B. Marketing Report**

Marketing Director Lisa Plank informed Board Members of the following: the NOR Staff Christmas Potluck was rescheduled to December 17<sup>th</sup> due to weather conditions; the NOR Christmas Parade will take place on Saturday, December 12<sup>th</sup> with General Manager David McArthur and family serving as the Grand Marshall; staff is in the process of producing new NOR commercials.

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders informed Board Members that staff was in the process of resolving an issue with the placement of a cell tower at Almondale Park which conflicts with a Land and Water Conservation Grant.

**D. Financial Report**

Due to the December Special Board Meeting falling early in the month, the Financial Report will be provided at the January 19, 2016 Board Meeting.

**E. Personnel Report**

Due to the December Special Board Meeting falling early in the month, the Personnel Report will be provided at the January 19, 2016 Board Meeting.

**F. Recreation and Parks Program Report**

Parks Superintendent Paul Anderson updated Board Members regarding the NOR Pool re-plaster project. Recreation Supervisor Lauren Cronk provided both oral and written reports related to the Aquatic and the Youth Tackle Football Programs.

End of Season Written Reports:

Aquatics

Basketball (Adult)

Football, Flag (Afterschool, Primary, Tot)

Football, Tackle (Youth)

Soccer (Tot)

Volleyball (Afterschool and Adult)

**G.** Training Report

REPORTS RECEIVED AND FILED.

**7. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

THERE WERE NO BOARD MEMBER COMMENTS.

**8. ADJOURNMENT**

The meeting was adjourned at 6:45 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on January 19, 2016.

Minutes to be approved at Board  
Meeting held on January 19, 2016.

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Elaine Bush, Clerk of the Board

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David McArthur, General Manager

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Bobbie Roberson, Chairperson