



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, AUGUST 15, 2016, 5:30 P.M.**

SUMMARY OF PROCEEDINGS

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:31 P.M.

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; STEVE RUETTIGERS; JIM ECKROTH;
BROOKS DOUGLASS
 - BOARD MEMBERS ABSENT**
NONE WITH ONE VACANCY
 - STAFF PRESENT**
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; ROBERT
MARTIN; MONYA JAMESON; DAVID MCARTHUR; LISA PLANK;
STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
NONE

3. FLAG SALUTE: CHAIRPERSON BOBBIE ROBERSON LED THE FLAG SALUE.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Retroactive Approval of Secretary Declaration of Posting of July 18, 2016 Board Meeting Agenda 72 Hours in Advance

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

B. Approval of Secretary Declaration of Posting of August 15, 2016 Agenda 72 Hours in Advance

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

C. Retroactive Approval of Minutes from the Board of Directors' Regular Meeting Held June 24, 2016

Request by Clerk of the Board of Directors to retroactively approve the minutes from the June 24, 2016 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

D. Approval of Minutes from the Board of Directors' Regular Meeting Held July 18, 2016

Request by Clerk of the Board of Directors to approve the minutes from the July 18, 2016 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

E. Retroactive Approval of the Receipt of Bills and Invoices for July

A monthly voucher list of bills submitted for payment during the month of July was provided to Board Members for review, comment and filing. BOARD RETROACTIVELY RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

F. Approval of the Receipt of Bills and Invoices for August

A monthly voucher list of bills submitted for payment during the month of August was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One

G. Retroactive Ratification of Bill Exceeding Policy Limit for July

Accounts Payable Clerk Tammy Sturtevant requested approval of a bill exceeding policy limit related to payment to CAPRI for the first quarter annual workers' compensation contribution. BOARD RETROACTIVELY APPROVED BILL EXCEEDING POLICY LIMIT.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.

Noes: None. Absent: None. Vacancy: One

H. Ratification of Bill Exceeding Policy Limit for August

Accounts Payable Clerk Tammy Sturtevant requested approval of a bill exceeding policy limit related to payment to CAPRI for the first half of the annual contribution for property and liability coverage. BOARD APPROVED BILL EXCEEDING POLICY LIMIT.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.

Noes: None. Absent: None. Vacancy: One

I. Retroactive Approval of Bid for Afterschool Sports Equipment and Apparel, Resolution #22-16

Recreation Supervisors Brian Yackovich and Mike Thompson requested retroactive approval of a bid for afterschool sports equipment and apparel. BOARD RETROACTIVELY APPROVED THE BID.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.

Noes: None. Absent: None. Vacancy: One

J. Retroactive Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #23-16

Staff requested retroactive approval of the premium renewal and general liability coverage with CAPRI for Fiscal Year 2016-2017. BOARD RETROACTIVELY APPROVED THE PREMIUM RENEWAL.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.

Noes: None. Absent: None. Vacancy: One

6. PUBLIC HEARING

A. Public Hearing and Adoption of FY 2016-2017 Final Appropriation Limit, Resolution #24-16

Chairperson Bobbie Roberson opened the public hearing. There were no comments from the public. The hearing was then closed. There were no recommended changes from the FY 2016-2017 Preliminary Appropriation Limit. BOARD ADOPTED RESOLUTION #24-16 APPROVING THE FY 2016-2017 FINAL APPROPRIATION LIMIT.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.

Noes: None. Absent: None. Vacancy: One

B. Public Hearing and Adoption of FY 2016-2017 Final Operating Budget, Resolution #25-16

Chairperson Bobbie Roberson opened the public hearing. There were no comments from the public. The hearing was then closed. Finance Director Monya Jameson recommended a Final Operating and Reserve Budget for FY 2016-2017 in the amount of \$19,467,437. BOARD ADOPTED RESOLUTION #25-16 APPROVING THE FY 2016-2017 FINAL OPERATING BUDGET.
**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One**

C. Public Hearing and Adoption of FY 2016-2017 Final Capital Improvement Budget, Resolution #26-16

Chairperson Bobbie Roberson opened the public hearing. There were no comments from the public. The hearing was then closed. Finance Director Monya Jameson provided the Final Capital Improvement Budget for FY 2016-2017 in the amount of \$4,600,469 for capital projects. BOARD ADOPTED RESOLUTION #26-16 APPROVING THE FY 2016-2017 FINAL CAPITAL IMPROVEMENT BUDGET.
**Eckroth-Douglass: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One**

7. BOARD BUSINESS

A. Approval of Employee Benefit In-Lieu Program, Resolution #19-16

General Manager David McArthur proposed a plan to offer employees who have duo health insurance coverage the opportunity to opt out of the District's health insurance program and, in lieu and with the health insurance premium savings, NOR would match their deferred compensation contribution up to \$3,000. Staff responded to Board Member inquiries. After discussion, staff was given direction to table this matter to the September Board Meeting for further discussion.

B. Approval of Renewal of Agricultural Lease for Rosedale Park, Resolution #27-16

With an initial agricultural lease agreement approved at the August 17, 2015 Board Meeting, Park Planner/Landscape Architect Steph Sanders requested approval of a renewal agreement with Chai Saechao to farm and maintain land at Rosedale Park. BOARD ADOPTED RESOLUTION #27-16 APPROVING THE RENEWAL AGREEMENT.

**Douglass-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One**

C. Approval of Pavement Management Engineering and Planning Services Agreement, Resolution #28-16

Parks Superintendent Paul Anderson requested approval of a pavement management engineering and planning services agreement to evaluate and create a five to ten year rotational pavement maintenance plan at numerous NOR parks. Mr. Anderson responded to Board Member inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #28-16 APPROVING THE AGREEMENT.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One**

D. Election of Officer – Vice-Chairperson

The recent resignation of Board Member Dana Martin left a vacancy in the office of Vice-Chairperson. BOARD OF DIRECTORS VOTED BOARD MEMBER BROOKS DOUGLAS AS VICE-CHAIRPERSON.

**Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass.
Noes: None. Absent: None. Vacancy: One**

8. STAFF REPORTS

A. General Manager Report

General Manager David McArthur updated Board Members regarding the NOR Board vacancy and the City of Bakersfield's upcoming agenda as it relates to the appointment.

B. Marketing Report

Marketing Director Lisa Plank informed Board Members of the delay, due to equipment issues, of NOR's Fall Fun Book mail-out; the completion of the transfer of the Norris Road Veterans Building to the County; an upcoming Kern High School District Foosball Tournament with the winning school eligible to receive a 50% discount to Talledega Frights for the entire school for the entire season; and an adult foosball tournament slated for September 24th.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders provided updated exterior and interior drawings of new NOR administrative offices and informed Board Members of recent discussions with South Valley Soccer regarding their desire to fund and build a soccer complex at Rosedale Park.

D. Financial Report

Finance Director Monya Jameson updated Board Members regarding potential issues that, over the next five years, will affect the District's budget to include increases to minimum wage, health insurance and CalPERS contributions and the need to explore options to mitigate these increases.

E. Personnel Report

Human Resources Director Esther Grijalva informed Board Members of the need for Afterschool Coaches for volleyball and flag football. Ms. Grijalva also provided information relating to a recent CalPERS and Social Security workshop

8. STAFF REPORTS (Continued)

for which she received positive survey comments and the plan to continue these type of workshops.

F. Parks Division Report

Parks Superintendent Paul Anderson thanked Board Members for their attendance at the staff barbecue noting that there were approximately 150 staff and family members attending the event. Mr. Anderson also informed Board Members of three Eagle Scout projects, one completed and two in the planning stages, at the Greenacres diamonds.

G. Recreation Program Report

On behalf of Recreation Supervisor Lauren Cronk, who was unable to attend tonight's meeting, Steph Sanders reported recreational swim attendance for years 2013 to 2016, noting a significant increase this year over the past two years, especially on days that the new Wibits were in play. A written report was also provided for the CTSA FY 2015-2016 Fourth Quarter.

H. Training Report

REPORTS RECEIVED AND FILED.

9. CORRESPONDENCE

Memo from CSDA related to Committee and Expert Feedback Team Participation

10. BOARD MEMBER COMMENTS

BROOKS DOUGLAS suggested, after looking at the District's premium/dividend history with CAPRI, that the District explore the possibility of implementing a staff reward system for minimal losses which, in looking at past history, might increase dividends received from CAPRI.

11. EXECUTIVE SESSION – ADJOURNED TO EXECUTIVE SESSION AT 7:22 P.M.

Request for Executive Session Regarding Claim in the Matter of Gerald Leapley vs North of the River Recreation and Park District – Government Code 54956.9

RECONVENED FROM EXECUTIVE SESSION AT 7:24 P.M.

Request for Executive Session Regarding Claim in the Matter of Gerald Leapley vs North of the River Recreation and Park District – Government Code 54956.9

BOARD OF DIRECTORS VOTED UNANIMOUSLY TO REJECT THE CLAIM.


12. ADJOURNMENT

The meeting was adjourned at 7:25 p.m. to the next regular meeting of the Board of Directors of North of the River Recreation and Park District scheduled on September 19, 2016.

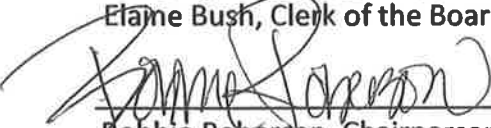
Minutes to be approved at Board
Meeting held on September 19, 2016



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson