



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308 MONDAY, SEPTEMBER 19, 2016, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

**Posted Prior to 5:00 p.m.
Wednesday, September 14, 2016**

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:30 P.M.**
- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BOBBIE ROBERSON; JIM ECKROTH; STEVE RUETTIGERS; BROOKS DOUGLASS; BOB LERUDE
 - BOARD MEMBERS ABSENT**
 - NONE
 - STAFF PRESENT**
 - PAUL ANDERSON; ELAINE BUSH; ROBERT MARTIN; MONYA JAMESON; DAVID MCARTHUR; LISA PLANK; STEPH SANDERS
 - LEGAL COUNSEL**
 - NONE
 - PUBLIC PRESENT**
 - NONE
- 3. FLAG SALUTE:** Park Planner/Landscape Architect Steph Sanders led the flag salute.
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held August 15, 2016

Request by Clerk of the Board of Directors to approve the minutes from the August 15, 2016 Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

C. Approval of the Receipt of Bills and Invoices

A monthly voucher list of bills submitted for payment during the month of August was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

D. Approval of Hourly Part-Time Salary Schedule Update, Resolution #29-16

Human Resources Director Esther Grijalva requested approval to add an "Open Coach" position to the Hourly Part-Time Salary Schedule to accommodate the Afterschool Sports Open League Program, a more competitive league that requires additional coaching duties and responsibilities.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. Approval of Employee Benefit In-Lieu Program, Resolution #19-16

At the July 18, 2016 Board Meeting, General Manager David McArthur proposed a plan to offer employees who have duo health insurance coverage the opportunity to opt out of the District's health insurance program and, in lieu and with the health insurance premium savings, NOR would match the employee's deferred compensation contribution up to \$3,000. Discussions continued at tonight's meeting and Board Members requested additional information for discussion at the October 17th Board Meeting.

B. Approval of Reassignment of Audit Contract, Resolution #30-16

The District has contracted with Roberts and James, CPA's for auditing services since 2011 with the current contract ending upon completion of the FY 2015-2016 Audit and a new Request for Proposal for auditing services to go out in November 2016. Roberts and James, CPA recently sold their business and requested that the District approve a contract amendment to assign the remaining auditing services to Scott Erwin, CPA Inc. Given the time constraints to secure a replacement firm, staff approved the assignment request. Finance

Director Monya Jameson requested that the Board of Directors retroactively approve the contract amendment. BOARD ADOPTED RESOLUTION #30-16 RETROACTIVELY APPROVING THE CONTRACT AMENDMENT.

Lerude-Ruettgers: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

C. Authorization to Contract with National Joint Powers Alliance (NJPA) to Purchase Equipment, Resolution #31-16

Parks Superintendent Paul Anderson requested authorization to enter into a contract with National Joint Powers Alliance (NJPA) for cooperative purchasing of construction and maintenance equipment. NJPA awards contracts via a competitive public procurement process complying with all state and local bidding statutes and offers governmental entities the opportunity to join the program and gain access to products and services. BOARD ADOPTED RESOLUTION #31-16, WITH MINOR LANGUAGE REVISIONS, AUTHORIZING THE CONTRACT WITH NJPA.

Ruettgers-Eckroth: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

D. Approval to Purchase Two Used Trucks, Resolution #32-16

Parks Superintendent Paul Anderson requested Board approval to purchase two used utility bed pickups for use by NOR maintenance staff which will allow staff to carry valuable tools and parts with them, thus minimizing travel time and improving efficiencies. Mr. Anderson responded to Board Member inquiries. THE BOARD THEN ADOPTED RESOLUTION #32-16 APPROVING THE PURCHASE.

Douglass-Ruettgers: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

E. Approval to Purchase Skid Steer with Attachments, Resolution #33-16

Parks Superintendent Paul Anderson requested approval to purchase a skid steer with attachments, using National Joint Powers Alliance (NJPA) contract #042816-JCB. This equipment will be used by parks and maintenance staff for projects that would otherwise require NOR to contract the work out to others or rent similar equipment to complete the project. Mr. Anderson responded to Board Member inquiries. THE BOARD THEN ADOPTED RESOLUTION #33-16 APPROVING THE PURCHASE USING NJPA PRICING.

Douglass-Lerude: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude. Noes: None. Absent: None. Motion carried.

F. Approval to Purchase Pool Filters for NOR Pool, Resolution #34-16

After staff evaluation of two options for replacing filters at the NOR Pool, Parks Superintendent Paul Anderson requested approval to purchase new EPD pool filters to replace leaking EPD filters purchased and installed over 25 years ago. Replacing filters with the same product rather than use of another product will allow for in-house replacement, eliminate re-plumbing issues and reduce permitting costs. BOARD ADOPTED RESOLUTION #34-16 APPROVING THE PURCHASE.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude.

G. Approval of Purchase of Tile for Rasmussen Center Floor, Resolution #35-16

Parks Superintendent Paul Anderson requested approval to purchase tile for installation at the Rasmussen Senior Center Dining Room. In 2015, Rasmussen's wood parquet floor was replaced with vinyl plank flooring, which has since trapped moisture in the wood parquet flooring causing swelling and the new floor to bubble. Staff is recommending slip resistant tile flooring which meets the needs of the facility and provides for a long term fix to the flooring problem. The vinyl plank flooring will then be re-used at other NOR locations. BOARD ADOPTED RESOLUTION #35-16 APPROVING THE PURCHASE OF TILE.

Ruettgers-Douglass: Ayes: Roberson; Ruettgers; Eckroth; Douglass; Lerude.

Noes: None. Absent: None. Motion carried.

7. STAFF REPORTS

A. General Manager Report

B. Marketing Report

Marketing Director Lisa Plank informed Board Members of the following: current planning of the NOR Christmas Fun Book; High School Foosball Tournament; the postponement of the Community Foosball Tournament to Spring; staff attendance at the Bakersfield Business Expo; Youth NOR Tackle Football night at the Condors November 12th and staff night at the Condors October 22nd; and WebTrac splash page redesign to mirror the NOR website.

C. Financial Report

Finance Director Monya Jameson inquired regarding Board Member preferences related to the presentation of the monthly voucher list of bills.

D. Personnel Report

E. Parks Division Report

Parks Superintendent Paul Anderson informed Board Members that two of the three Eagle Scout projects at Greenacres were complete with the third "dug out" project slated for completion in October. Scouts will be addressing the Board of Directors regarding their projects at the October Board Meeting.

F. Recreation Program Report

G. Training Report

WRITTEN REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

- Memo from CAPRI Regarding CAPRI Board of Director Call for Nominations
- Memo from Kern County LAFCo Regarding Nominations for the Regular Special District Representatives on LAFCo

9. BOARD MEMBER COMMENTS

STEVE RUETTGERS welcomed new Board Member Bob Lerude.

BROOKS DOUGLASS stated he and his wife attended the recent Movie in the Park Event and it was a great movie, well attended and an awesome "feel good" family event.

BOB LERUDE introduced himself and gave a brief summary to include his family, work experiences, and volunteer services on various community boards. Mr. Lerude stated he looks forward to working on the NOR Board of Directors and assisting in any way he can.

10. ADJOURNMENT


Adjourn to the next Regular Meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 17, 2016

The meeting was adjourned at 6:38 p.m. to the next regular meeting of the Board of Directors of North of the River Recreation and Park District scheduled on October 17, 2016.


Minutes to be approved at Board
Meeting held on October 17, 2016



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson