



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' ADJOURNED MEETING  
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308  
FRIDAY, JUNE 24, 2016, 11:00 A.M.  
SUMMARY OF PROCEEDINGS**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 11:16 A.M.**
  
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BOBBIE ROBERSON; DANA MARTIN; BROOKS DOUGLASS
  - BOARD MEMBERS ABSENT**  
STEVE RUETTIGERS; JIM ECKROTH
  - STAFF PRESENT**  
PAUL ANDERSON; ELAINE BUSH; ESTHER GRIJALVA; MONYA JAMESON; ROBERT MARTIN; DAVID MCARTHUR; LISA PLANK; STEPH SANDERS; JOE WEST
  - LEGAL COUNSEL**  
NONE
  - PUBLIC PRESENT**  
NONE
  
- 3. FLAG SALUTE: CHAIRPERSON BOBBIE ROBERSON LED THE FLAG SALUE.**
  
- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**A. Presentation By Legacy Christian Academy Sixth Grade Business Lab Students**  
THE PRESENTATION FROM THE LEGACY CHRISTIAN ACADEMY SIXTH GRADE STUDENTS WAS POSTPONED TO THE JULY 18, 2016 BOARD MEETING.



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**5. CONSENT AGENDA**

**A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held May 23, 2016**

Request by Clerk of the Board of Directors to approve the minutes from the May 23, 2016 Board Meeting. BOARD APPROVED MINUTES.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**C. Receive and File Bills and Invoices**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**D. Approval of Claim to Operate Consolidated Transportation Service Agency for FY 2016-2017, Resolution #17-16**

CTSA Supervisor Joe West requested adoption of Resolution #17-16 approving the claim to operate the Consolidated Transportation Services Service Agency for FY 2016-2017. BOARD ADOPTED RESOLUTION #17-16 APPROVING THE CLAIM.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**E. Adoption of FY 2016-2017 Preliminary Appropriation Limit, Resolution #18-16**

Finance Director Monya Jameson requested adoption of Resolution #18-16 approving the FY 2016-2017 Preliminary Appropriation Limit. BOARD ADOPTED RESOLUTION #18-16 APPROVING THE FY 2016-2017 PRELIMINARY APPROPRIATION LIMIT.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**6. BOARD BUSINESS**

**A. Discussion and Direction Regarding Employee In-Lieu Benefit, Resolution #19-16**

General Manager David McArthur requested Board consideration of an employee in-lieu benefit for employees eligible for health benefits who elect to opt out of District-paid health benefits because they have coverage through other sources. This in-lieu employee benefit would allow employees opting out of District-paid health benefits to request that the District match their deferred compensation contribution, dollar for dollar, up to \$3,000. Mr. McArthur responded to Board Member inquiries regarding this proposal. AFTER DISCUSSION, STAFF WAS GIVEN DIRECTION TO RESEARCH AS TO WHETHER THIS IN-LIEU BENEFIT COULD BE PROVIDED TO THOSE EMPLOYEES OPTING OUT OF HEALTH BENEFITS.

**B. Adoption of FY 2016-2017 Preliminary Operating Budget and Setting of Date for Public Hearing and Adoption of Final Operating Budget, Resolution #20-16**

Referencing the FY 2016-2017 Preliminary Operating Budget document provided to Board Members, Finance Director Monya Jameson presented preliminary budget details to include:

- General Manager budget overview;
- Graphs illustrating proposed revenues and expenses (by category); comparison to FY 2015-16 budget; assessed valuation; property tax revenues; and a six year fund balance comparison;
- The overall budget summary as well as individual division summaries; and
- Listings of capital equipment, capital maintenance projects, capital improvement projects, level of service, and supplemental information to include salary schedules, training, and memberships.

Finance Director Monya Jameson requested board adoption of Resolution #20-16 approving the FY 2016-2017 Preliminary Operating and Reserve Budget in the amount of \$19,970,984 and setting the public hearing and adoption of the FY 2016-2017 Final Operating Budget on July 18, 2016. BOARD ADOPTED RESOLUTION #20-16 APPROVING THE PRELIMINARY OPERATING BUDGET AND SETTING THE PUBLIC HEARING AND ADOPTION OF THE FY 2016-2017 FINAL BUDGET.

**Martin-Douglass: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**C. Adoption of FY 2016-2017 Preliminary Capital Improvement Budget and Setting of Date for Public Hearing and Adoption of Final Capital Improvement Budget, Resolution #21-16**

Finance Director Monya Jameson requested board adoption of Resolution #21-16 approving the FY 2016-2017 Capital Improvement Budget in the amount of \$3,700,469 and setting the public hearing and adoption of the FY 2016-2017 Final Capital Improvement Budget on July 18, 2016. BOARD ADOPTED RESOLUTION #21-16 APPROVING THE CAPITAL IMPROVEMENT BUDGET AND SETTING THE PUBLIC HEARING AND ADOPTION OF THE FY 2016-2017 FINAL BUDGET.

**Douglass-Martin: Ayes: Roberson; Martin; Douglass.**

**Noes: None. Absent: Ruettgers; Eckroth. Motion carried.**

**7. STAFF REPORTS**

**A. General Manager Report**

**B. Marketing Report**

Marketing Director Lisa Plank reported that the Just Keep Swimming Event, held on June 11th was a huge success with 181 participants attending. There was also a preliminary unveiling of a campaign to explore and gather information from the community in preparation for a District Master Plan update. Attendees were provided "freebies", completed surveys relating to the District and were the first to see banners and logos in support of the Master Plan update. Ms. Plank also updated members regarding the status of the fall fun book, efforts underway to apply for a Wal-Mart State Grant and the partnering with Talledega Frights to offer a new teen dance club.

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders informed Board Members of the following: The receipt of a Land and Water Conservation Fund grant to assist with the construction of the North Beardsley skate park; efforts underway to archive Planning Department records; an error in the Bakersfield Californian related to the Bakersfield Commons mis-stating NOR would have a 65 acre park, when, in fact, it would be a 6.5 acre park; and the update of Board Members regarding the new administrative center.

**D. Financial Report**

Finance Director Monya Jameson informed Board Members of the pending implementation of "Positive Pay" which will reduce risk of the receipt of forged checks.

**E. Personnel Report**

Human Resources Director Esther Grijalva updated Board Members regarding current recruitments under way.

**F. Parks Division Report**

Parks Superintendent Paul Anderson updated Board Members regarding projects under way and responded to Board Member Bobbie Roberson's inquiry regarding the appearance of parks, given the recent drought situation.

**G. Recreation Program Report**

Afterschool Track

**H. Training Report**

REPORTS RECEIVED AND FILED.

**8. CORRESPONDENCE**

THERE WAS NO CORRESPONDENCE.

**9. BOARD MEMBER COMMENTS**


BROOKS DOUGLAS commented that the budget information provided to the Board was phenomenal and complimented staff on their efforts.


**10. ADJOURNMENT**

The meeting was adjourned at 12:15 p.m. to the next regular meeting of the Board of Directors of North of the River Recreation and Park District scheduled on July 18, 2016.

Minutes to be approved at Board  
Meeting held on August 15, 2016

  
\_\_\_\_\_  
David McArthur, General Manager

  
\_\_\_\_\_  
Elaine Bush, Clerk of the Board

  
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Bobbie Roberson, Chairperson