



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308
MONDAY, NOVEMBER 16, 2015, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
STEVE RUETTGERS; BOBBIE ROBERSON; STUART PATTESON;
DANA MARTIN

BOARD MEMBER ABSENT
JIM ECKROTH

STAFF PRESENT
PAUL ANDERSON; ELAINE BUSH; MONYA JAMESON;
DAVID MCARTHUR; LISA PLANK; STEPH SANDERS

LEGAL COUNSEL
NONE

PUBLIC PRESENT
KRYSTALL LORETT; EDER TAVERA; CHRISTINA LEON

3. FLAG SALUTE: MEMBER OF THE PUBLIC KRYSTALL LORETT LED THE FLAG SALUTE.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO COMMENTS FROM THE PUBLIC.

5. CONSENT AGENDA

- A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**
Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.
Roberson-Martin: Ayes: Ruettggers; Roberson; Patteson; Martin.
Noes: None. Absent: Eckroth.
- B. Approval of Minutes from the Board of Directors' Regular Meeting Held October 19, 2015**
Request by Clerk of the Board of Directors to approve the minutes from the October 19, 2015 Board Meeting. BOARD APPROVED MINUTES.
Roberson-Martin: Ayes: Ruettggers; Roberson; Patteson; Martin.
Noes: None. Absent: Eckroth.
- C. Ratification of Bill Over Policy Limit**
Accounts Payable Clerk Tammy Sturtevant requested approval of a bill exceeding policy limit related to a lease agreement payment for RiverLakes Ranch Community Center. BOARD APPROVED BILL EXCEEDING POLICY LIMIT.
Roberson-Martin: Ayes: Ruettggers; Roberson; Patteson; Martin.
Noes: None. Absent: Eckroth.
- D. Receive and File Bills and Invoices**
A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.
Roberson-Martin: Ayes: Ruettggers; Roberson; Patteson; Martin.
Noes: None. Absent: Eckroth.
- E. Award of Bid for Summer Ball Program Equipment, Apparel and Embroidery, Resolution #42-15**
Recreation Supervisor Brian Yackovich requested award of bid for Summer Ball Program equipment, apparel and embroidery. BOARD ADOPTED RESOLUTION #42-15 awarding the bid.
Roberson-Martin: Ayes: Ruettggers; Roberson; Patteson; Martin.
Noes: None. Absent: Eckroth.

6. BOARD BUSINESS

A. Award of Bid for Rasmussen Center Parking Lot Reconstruction and Paving, Resolution #43-15

Parks Superintendent Paul Anderson requested adoption of Resolution #43-15 awarding bid for rehabilitation of the Rasmussen Senior Center parking lot to Century Paving, Inc. based on both cost and time needed to complete the project. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #43-15 AWARDING THE BID.

Roberson-Patteson: Ayes: Ruetters; Roberson; Patteson; Martin.

Noes: None. Absent: Eckroth.

B. Approval of Annual Health Insurance Renewal, Resolution #44-15

General Manager David McArthur requested that the Board of Directors approve 2016 renewal rates for employee medical insurance coverage with Kaiser Permanente for all covered employees. Mr. McArthur responded to Board Member inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #44-15 APPROVING THE MEDICAL INSURANCE RENEWAL.

Roberson-Martin: Ayes: Ruetters; Roberson; Patteson; Martin.

Noes: None. Absent: Eckroth.

C. Discussion and Direction Regarding Employee Salary Adjustment, Resolution #45-15

General Manager David McArthur requested Board approval of a transfer of funds from Board Contingency to Salaries and Benefits to provide a three percent one-time salary adjustment for regular part-time and full time employees. This one-time salary adjustment will not be added to the employee's salary base. Finance Director Monya Jameson provided a budget analysis and review providing actual revenue, expense and fund balance for the previous two fiscal years and budget for the current fiscal year. Staff responded to Board Member inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #45-15 TRANSFERRING FUNDS FROM BOARD CONTINGENCY TO SALARIES AND BENEFITS.

Patteson-Roberson: Ayes: Ruetters; Roberson; Patteson; Martin.

Noes: None. Absent: Eckroth.

7. STAFF REPORTS

A. General Manager Report

General Manager David McArthur invited Board Members to attend the NOR Staff Christmas Potluck scheduled December 10th at RiverLakes Community Center and informed Board Members that those attending are also invited to visit Christmas Town. Mr. McArthur also invited Board Members to the NOR Christmas Parade on December 12th at 10:00 a.m.

B. Marketing Report

Marketing Director Lisa Plank provided the Christmas "Fun Book" to Board Members and also invited Board Members planning to attend the NOR Christmas Parade to stop by the Veteran's Hall at 7:30 a.m. for the annual holiday pancake breakfast. Ms. Plank also informed Board Members that the Spring "Fun Book" will be posted on-line mid December and distributed to the public in January and that new footage of District activities has been filmed for new commercials.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that the concept for the North Beardsley skate park should be complete this month and that her current focus is on grants.

D. Financial Report

Finance Director Monya Jameson informed Board Members that during the current vacancy of the Accountant position, the District has contracted with a previous accountant to assist the Business Office; that the audit presentation will take place in December. Ms. Jameson also provided a brief overview of selected items contained within the monthly voucher list of bills and informed Board Members that a preliminary financial analysis through September shows some savings over last year, to include \$70,000 in water expenses.

E. Personnel Report

Written report provided.

F. Recreation and Parks Program Report

Parks Superintendent Paul Anderson updated Board Members regarding the NOR pool renovation and responded to Chairperson Ruetters' inquiry regarding the potential for adding shade areas at the pool. A written CTSA quarterly report was also provided.

G. Training Report

Written report provided.

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

Memorandum from Kern County LAFCo relating to nominations for special district representatives and alternates.

9. BOARD MEMBER COMMENTS

Board Member Stuart Patteson informed Board Members that his term ends on 12/31/15 and that after serving three terms, he will not be seeking reappointment to the North of the River Recreation and Park District Board of Directors. Board Member Patteson stated serving on the board over the past 11 ½ years has been enjoyable and rewarding, both professionally and personally, and felt fortunate to have been a part of an organization so highly respected within the community.

Chairperson Steve Ruettgers reminded Board Members of next month's selection of new officers. Mr. Ruettgers also stated that he would save his good comments relating to outgoing Board Member Stuart Patteson for next month.


10. ADJOURNMENT

The meeting was adjourned at 6:18 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on December 7, 2015.

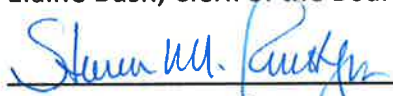
Minutes to be approved at Board Meeting held on December 7, 2015.



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Steve Ruettgers, Chairperson