



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 405 GALAXY AVENUE, BAKERSFIELD, CALIFORNIA 93308 TUESDAY, FEBRUARY 16, 2016, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON BOBBIE ROBERSON AT 5:34 P.M.

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; DANA MARTIN; STEVE RUETTGERS; BROOKS DOUGLASS; JIM ECKROTH. BOARD MEMBER STEVE RUETTGERS LEFT THE MEETING AT 7:00 P.M.
 - BOARD MEMBER ABSENT**
NONE
 - STAFF PRESENT**
PAUL ANDERSON; BOB BAINBRIDGE; ELAINE BUSH; LAUREN CRONK; ESTHER GONZALES; MONYA JAMESON; ROBERT MARTIN; DAVID MCARTHUR; LISA PLANK; SONIA QUILL; STEPH SANDERS; JOE WEST
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
NANCY ROBERTS; JESSLYN CONLEY

- 3. FLAG SALUTE:** BOARD MEMBER BROOKS DOUGLASS LED THE FLAG SALUTE.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

THERE WERE NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Ruettgers-Martin: Ayes: Roberson; Ruettgers; Eckroth; Martin; Douglass.

Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held January 19, 2016

Request by Clerk of the Board of Directors to approve the minutes from the January 19, 2016 Regular Board Meeting. BOARD APPROVED MINUTES.

Ruettgers-Martin: Ayes: Roberson; Ruettgers; Eckroth; Martin; Douglass.

Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Ruettgers-Martin: Ayes: Roberson; Ruettgers; Eckroth; Martin; Douglass.

Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. Presentation of Annual Audit from Roberts and James, Certified Public Accountants

Board Members were provided with a copy of the Annual Financial Report for fiscal year ending June 30, 2015. Roberts and James Representative Nancy Roberts provided a review of the financial report referencing items within the audit report as well as new GASB requirements relating to pension. The overall opinion of the auditor was that there were no major findings and the audit was clean. BOARD THEN RECEIVED AND FILED THE ANNUAL AUDIT REPORT.

B. FY 2015-2016 Midyear Budget Discussion

Prior to presenting the midyear budget review, Finance Director Monya Jameson introduced new Accountant Bob Bainbridge. Following the introduction, Ms. Jameson provided Board Members with an FY 2015-2016 budget analysis and review to include the year's beginning fund balance, known increases to revenue and changes to expenses, and the ending fund balance as a result of these changes; reducing an expected loss of \$681,923 to \$109,206, primarily due to higher than anticipated property tax revenue. Ms. Jameson also provided a six year operating fund balance comparison, updated property tax estimates for FY 2015-2016 and preliminary property tax estimates for FY 2016-2017.

C. Capital Improvement Projects Workshop

Park Planner/Landscape Architect Steph Sanders spearheaded discussions relating to Capital Improvement Projects beginning with the general definition of GASB as it relates to Capital Improvement Projects. Ms. Sanders then provided a comparison of fund balances and ten year projections made for the current fiscal year (FY 2015-2016) and the upcoming fiscal year (FY 2016-2017) as it relates to City and County Quimby and Development Fees. Board Members were then provided with Capital Improvement Projects and development timelines for FY 2016-2017 with the focus for the year being the completion of the North Beardsley Skate Park and the relocation, planning and construction of the District Office. Ms. Sanders responded to Board Member and staff inquiries.

7. STAFF REPORTS

A. General Manager Report

General Manager David McArthur informed Board Members that he met with Assistant Superintendent Karen Cox at Standard School District to discuss the lease agreement for the Standard Gymnasium.

B. Marketing Report

Marketing Director Lisa Plank informed Board Members that the Kern Community Foundation requires a "silver" status at this time and the NOR Foundation has provided documents required to achieve that status.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders informed Board Members that preliminary plans have been received for the North Beardsley skate park and the project is looking impressive and stated that a conceptual plan for the new District Offices will be provided to Board Members at the March Board Meeting.

D. Financial Report

Written report provided.

E. Personnel Report

Written report provided.

F. Recreation and Parks Program Report

Parks Superintendent Paul Anderson informed Board Members of the recent theft and recovery of a District vehicle.

G. Training Report

Written report provided.

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

THERE WAS NO CORRESPONDENCE.

9. BOARD MEMBER COMMENTS

Board Member Jim Eckroth stated he knew there could be "bumpy" times ahead and appreciated the work and efforts of the NOR staff members.

Board Member Brooks Douglass stated that given this is only his second Board Meeting, he appreciates all of the information he is provided. That information makes a difference.

10. ADJOURNMENT

The meeting was adjourned at 6:35 p.m. to the next regular meeting of the Board of Directors of North of the River Recreation and Park District scheduled on March 21, 2016.


Eckroth-Douglass: Ayes: Roberson; Eckroth; Douglass.

Noes: None. Absent: Ruetters; Martin. Motion carried.

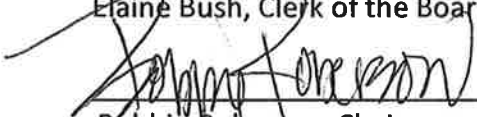
Minutes to be approved at Board Meeting held on March 21, 2016



David McArthur, General Manager



Elaine Bush, Clerk of the Board



Bobbie Roberson, Chairperson