



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING 3825 RIVERLAKES DRIVE, BAKERSFIELD, CALIFORNIA 93312 TUESDAY, JANUARY 22, 2019, 5:30 P.M.

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON
BROOKS DOUGLASS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
BOBBIE ROBERSON; BROOKS DOUGLASS;
JIM ECKROTH; BOB LERUDE, STEVE RUETTIGERS
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
ESTHER GRIJALVA; LISA PLANK; STEPH SANDERS
PAUL ANDERSON, LORI HONEA, WAYNE MCARTHUR, &
MONYA JAMESON
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
LAURA CLARKE, ENTERPRISE LEASING, present 5:30-5:58 p.m.
ROBERT MARTIN

- 3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENTS

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Lerude; Eckroth: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruetters.
Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held December 17, 2018

Request by Clerk of the Board of Directors to approve the minutes from the December 17, 2018 Board Meeting. BOARD APPROVED MINUTES.

Lerude; Eckroth: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruetters.
Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Lerude; Eckroth: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruetters.
Noes: None. Absent: None. Motion carried.

D. Approval of Bills Exceeding Policy Limit

Accounts Payable Clerk Tammy Sturtevant requested approval of two (2) bills that exceeded policy limit: CAPRI – Second half of Annual Contribution for Property and Liability Coverage and CAPRI - 3rd Quarter Payment for Workers Compensation. BOARD APPROVED BILLS EXCEEDING POLICY LIMIT.

Lerude; Eckroth: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruetters.
Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. Retroactive Approval for Temporary Permit to Enter & Construct-Nord

Park Planner/Landscape Architect Steph Sanders explained that Kern County Public Works asked us for permission to install a paved shoulder and bike lane on our property located on Nord Road. These adjustments provide an access point tie-in for their construction and don't affect our existing access point and this won't expend any NOR funds. AFTER DISCUSSION, THE BOARD APPROVED THE TEMPORARY PERMIT TO ENTER & CONSTRUCT-NORD.

Ruetters; Lerude: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruetters.
Noes: None. Absent: None. Motion carried.

B. Approval to Enter Into Vehicle Lease Agreement with Enterprise Leasing, Resolution #01-19

Park Superintendent Paul Anderson reported to the Board that our fleet is aging and the District was approached by Enterprise Leasing to discuss fleet options/pricing. He presented cost comparisons for fuel, maintenance, insurance and lease pricing versus purchasing to the Board. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #01-19 TO APPROVE ENTERING INTO THE LEASE AGREEMENT WITH ENTERPRISE LEASING.

**Ruettgers; Eckroth: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruettgers.
Noes: None. Absent: None. Motion carried.**

C. Retroactive Approval to Enter Into the Contract for Fruitvale/Norris Dugout & Facility Rehabilitation, Resolution #02-19

Park Superintendent Paul Anderson reported to the Board that the District was approached in the fall, 2018 by Leadership Bakersfield and the League of Dreams on a mutually beneficial project. The \$41K project to improve ADA access and redo the dugouts was funded through donations from Supervisor Maggard's office, League of Dreams, Dignity Health and NOR. The NOR portion of the project funding would from the Capital Maintenance Budget previously approved. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #02-19 TO CONTRACT FOR REHABILITATION OF DUGOUTS AND FACILITIES AT FRUITVALE NORRIS PARK.

**Roberson; Lerude: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruettgers.
Noes: None. Absent: None. Motion carried.**

D. Employee Benefit Modifications, Resolution #03-19

Finance Director Monya Jameson reported to the Board that the Ad Hoc Committee consisting of Board Members Brooks Douglass and Bob Lerude met with staff on several occasions to discuss benefit changes for full-time and regular part-time employees. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #03-19 APPROVING THE AD HOC COMMITTEE RECOMMENDATIONS IN REGARD TO VACATION LEAVE, PERSONAL LEAVE AND SICK LEAVE ACCRUALS AND PAYOUTS FOR FULL-TIME AND REGULAR PART-TIME EMPLOYEES.

**Roberson; Lerude: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruettgers.
Noes: None. Absent: None. Motion carried.**

E. Approval to Enter Into Lease with Oildale Leadership Alliance, Resolution #04-19

Marketing Director Lisa Plank reported to the Board that the District was approached by Oildale Leadership Alliance requesting to lease our old Creative Services office located on Norris Road. She reviewed the specifics of the Lease with the Board. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #04-19 APPROVING THE LEASE WITH OILDALE LEADERSHIP ALLIANCE WITH THE FOLLOWING CHANGES TO THE AGREEMENT: 1) REMOVAL OF THE OPTION TO

RENEW CLAUSE FROM THE LEASE; AND 2) ADD "TEMPORARY USE FOR ONE YEAR" TO THE AGREEMENT.

Roberson; Lerude: Ayes: Douglass; Lerude; Eckroth; Roberson; Ruettgers. Noes: None. Absent: None. Motion carried.

7. STAFF REPORTS

A. General Manager Report

Finance Director Monya Jameson reported that she attended a meeting with General Manager Dave McArthur, Park Superintendent Paul Anderson, Board Member Bob Lerude, Supervisor Mike Maggard and his Chief of Staff and Matt Constantine with K.C. Environmental Health to follow-up from the November, 2018 presentation concerns at some of our parks. The group met at and inspected the parks in question and found no outstanding issues. Going forward the plan of action will be the following: 1) public outreach efforts; 2) changing the restroom schedules; and 3) hiring a part-time person to inspect the parks (Standard, Sears & McCray) at different times during the day and fill out a questionnaire about their findings.

B. Marketing Report

Marketing Director Lisa Plank reported that the next event is the Daddy/Daughter Dance on February 22nd and that Marketing is increasing NOR's social media exposure via E-Blasts, Instagram, Facebook and Twitter to hit a bigger audience. She also invited the Board to General Manager David McArthur's Open House Retirement on March 29th. Invitations will be going out early February.

C. Capital Improvement Projects

Park Planner/Landscape Architect Steph Sanders updated the Board Members regarding the status of the Coffee and Etchart land acquisition and reported on the status of the Nord Road land agreement with the Batey's. She also reported on the Warehouse status in regard to moving all the items from the North Chester location to the Riverlakes NOR office. She invited the Board to attend one of the upcoming community meetings to be held at the Riverlakes NOR office – 1/26 @ 10 AM; 2/12 @ 6 PM; and 2/28 @ 6 PM.

D. Financial Report

Finance Director Monya Jameson introduced the incoming Finance Director Wayne McArthur to the Board. She reported that the Financial Sheets have balanced with the auditor and they are just waiting to hear back from them. She also reported that the MDA Tables will be ready by the February board meeting.

E. Personnel Report

Human Resources Director Esther Grijalva reported that they are gearing up for all the volunteers coming in for the various programs – Aquatics, Basketball, Summer ball, X-Factor, Co-Op and Junior Theater.

F. Parks Division Report

Parks Superintendent Paul Anderson reported that the work for the Riverview parking lot is currently out to bid and he will be bringing it to the Board next month. He reported that staff has refinished the floors in the gymnastics room

and replaced the lighting with LED lights at Riverview. He also reported that there will be irrigation training for park staff tomorrow at the Riverlakes office. The CPRS conference is on 2/01 at MLK and they expect around 200 participants this year. He reported that the tree planting at Madison Grove has been completed for the Eagle Scout project.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORT RECEIVED AND FILED

8. CORRESPONDENCE

NONE

9. BOARD MEMBER COMMENTS

Director Ruettgens – He thanked the Ad Hoc Committee for all their work and time and also congratulated Director Brooks on a successful first meeting.

Director Douglass – He thanked Park Planner/Landscape Architect Steph Sanders for the wonderful presentation she did at the last community meeting and he noticed and liked that other staff were present as well. He would like her to send him information about the other meetings and he will forward the information on.

Director Lerude – He reported he will be attending the NOR community meeting on 01/26 and then the Field of Dreams event afterwards. Director Douglass will be giving Director Lerude donated equipment to the Field of Dreams.


10. EXECUTIVE SESSION

None

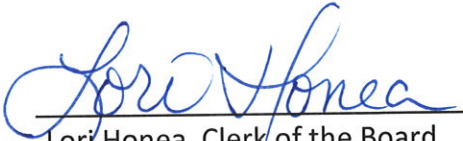
11. ADJOURNMENT

The meeting was adjourned at 7:09 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on February 19, 2019.


Minutes to be approved at Board
Meeting held on February 19, 2019



David McArthur, General Manager



Lori Honea, Clerk of the Board



Brooks Douglass, Chairperson