



North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, JUNE 19, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**

- 2. ROLL CALL:**
 - BOARD MEMBERS PRESENT**
 - BROOKS DOUGLASS; CRYSTAL MADDEN; JAMES NABORS;
STEVE RUETTGERS; JENIFER VANALSTEIN
 - BOARD MEMBERS ABSENT**
 - NONE
 - STAFF PRESENT**
 - MIKE EVANS; RACHEAL GARCIA; BRET HANEY;
JASMIN LOBASSO; WAYNE MCARTHUR; STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
 - NONE
 - PUBLIC PRESENT**
 - NONE

- 3. FLAG SALUTE:** Chairperson Steve Ruettgers led the flag salute.

- 4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

No Comment

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruettggers; VanAlstein. Noes: None. Absent: None. Motion carried.

B. Approval of Minutes from the Board of Directors' Special Meeting Held May 22, 2023

Request by Clerk of the Board of Directors to approve the minutes from the May 22, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruettggers; VanAlstein. Noes: None. Absent: None. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruettggers; VanAlstein. Noes: None. Absent: None. Motion carried.

6. BOARD BUSINESS

A. Adoption of FY 2023-2024 Preliminary Appropriation Limit and Setting the Date for Public Hearing and Adoption of Final Appropriation Limit, Resolution #14-23

Staff requested adoption of Resolution #14-23 approving the FY 2023-2024 Preliminary Appropriation Limit and setting the date for the adoption of the Final Appropriation Limit. BOARD ADOPTED RESOLUTION #14-23 APPROVING THE FY 2023-2024 PRELIMINARY APPROPRIATION LIMIT AND SETTING THE PUBLIC HEARING DATE FOR JULY 17, 2023.

Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruettggers; VanAlstein. Noes: None. Absent: None. Motion carried.

B. Adoption of FY 2023-2024 Preliminary Operating Budget and Setting the Date for Public Hearing and Adoption of Final Appropriation Limit, Resolution #15-23

Referencing the FY 2023-2024 Preliminary Operating Budget document provided to the Board, General Manager Bret Haney reviewed the items of interest and significance, including the resumption of program and rental activity, the assessed valuation of residential and commercial properties projected increase, and the rising cost of living. Staff also reviewed the difference in the recreation budget due to the District managing the Explore Program at Standard School District. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #15-23 APPROVING THE PRELIMINARY OPERATING BUDGET AND SETTING THE DATE FOR THE PUBLIC HEARING ON JULY 17, 2023.

Nabors; Madden: Ayes: Douglass; Madden; Nabors; Ruettggers; VanAlstein. Noes: None. Absent: None. Motion carried.

C. Adoption of FY 2023-2024 Preliminary Capital Improvement Budget and Setting the Date for Public Hearing and Adoption of Final Appropriation Limit,

Resolution #16-23

Board Members were provided with the FY 2023-2024 Preliminary Capital Improvement Budget which includes Standard Park renovation, Polo Community Dog Park, Stockdale River Ranch Park, and NOR Master Plan and Maintenance Plan. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #16-23 APPROVING THE PRELIMINARY CAPITAL IMPROVEMENT BUDGET AND SETTING THE DATE FOR THE PUBLIC HEARING ON JULY 17, 2023.

**Nabors; Madden: Ayes: Douglass; Madden; Nabors; Ruettgers; VanAlstein.
Noes: None. Absent: None. Motion carried.**

D. Approval of BASA Facility Use Agreement, Resolution #17-23

The District has had facility use agreements with Bakersfield Amateur Softball Association (BASA) since 1995 for use of Rosedale North Park fields to provide softball activities in the northwest area of Bakersfield. Staff requested Board adoption of Resolution #17-23 approving a five-year facility use agreement with BASA. BOARD ADOPTED RESOLUTION #17-23 APPROVING THE AGREEMENT.

**Madden; VanAlstein: Ayes: Douglass; Madden; Nabors; Ruettgers; VanAlstein.
Noes: None. Absent: None. Motion carried.**

E. Approval of BASA Concession Agreement, Resolution #18-23

Staff requested adoption of a five-year concession agreement to provide concession services at youth activities at North Rosedale Park. BOARD ADOPTED RESOLUTION #18-23 APPROVING THE AGREEMENT.

**Madden; Nabors: Ayes: Douglass; Madden; Nabors; Ruettgers; VanAlstein.
Noes: None. Absent: None. Motion carried.**

F. Bid Status Update for the Greenacres Community Center Roofing Project

Staff reported that the Greenacres Community Center Roofing Project was posted to the District website, a Notice to Bidders advertisement was published in the Bakersfield California Newspaper, and ten invitations to bid were sent by email to roofing and general contractor companies. No bids were received. This is the second time that staff put this project to bid, and staff will re-evaluate the project and formulate a new plan.

G. Award of Bid for the Sports Court Resurfacing Project, Resolution #19-23

Superintendent of Parks and Facilities Mike Evans requested adoption of Resolution #19-23 awarding bid for the sports court resurfacing project to Courts and Greens, the lowest responsive and responsible bidder. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #19-23 AWARDING THE BID TO COURTS AND GREENS.

**Madden; Nabors: Ayes: Douglass; Madden; Nabors; Ruettgers; VanAlstein.
Noes: None. Absent: None. Motion carried.**

H. Award of Bid for the Riverview Community Park Perimeter Fencing Project, Resolution #20-23

Superintendent of Parks and Facilities Mike Evans requested adoption of Resolution #20-23 awarding bid for the Riverview Community Park perimeter fencing project to Rudnick Fence Co, the lowest responsive and responsible bidder. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #20-23 AWARDING THE BID TO RUDNICK FENCE CO.

VanAlstein; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters; VanAlstein. Noes: None. Absent: None. Motion carried.

7. STAFF REPORTS

A. General Manager

General Manager Bret Haney thanked Board Member Brooks Douglass for attending the Stockdale River Ranch groundbreaking event. Mr. Haney reported that he will be attending the California Special District Association (CSDA) General Manager Leadership Summit next week and the CSDA Annual Conference and Exhibitor Showcase in August. He invited the Board to attend the conference in August. Mr. Haney reminded the Board to complete the mandatory trainings and requested meetings be scheduled in July with each board member individually.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders reported that staff is moving forward with the Stockdale River Ranch plans. She also reported that staff is working on property surveillance and the District has a solid candidate for a planner.

C. Financial

Finance Director Wayne McArthur reported that the final budget will be presented at the July meeting. He thanked staff for their effort on the budget. Mr. McArthur also reported that staff is working on year-end reporting.

D. Personnel

No Report

E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that the park staff are doing a great job keeping up with the high demand in the parks. Mr. Evans reported that new park furnishings have been installed at North Highland, North Beardsley, Fruitvale Norris, and Riverview Parks. He also informed the Board that he will be walking with facility supervisors to complete an audit for future maintenance projects to be completed in the next five years.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso informed the Board of the Standard Explore Program success and commented that the program is growing. She also reported that the District has partnered with Kern County Superintendent of Schools (KCSOS) meal distribution program. Meals are provided to the participants in the Tot Summer Camp program and Riverview Community Center is a distribution center for the Oildale area. Ms. LoBasso reported that the new Kiddos in the Kitchen program was popular and a second summer session will be offered.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS – No Comment

CRYSTAL MADDEN commented that the recreation department is doing great with the programs being offered.

JAMES NABORS commented that the new benches and trash cans at Fruitvale Norris Park look nice.


STEVE RUETTIGERS – No Comment

JENIFER VANALSTEIN commented that marketing is doing a great job on social media.


10. ADJOURNMENT

The meeting was adjourned at 6:16 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on July 17, 2023.

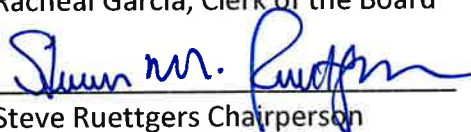
Minutes to be approved at Board Meeting held on July 17, 2023



Bret Haney, General Manager



Racheal Garcia, Clerk of the Board



Steve Ruetters Chairperson