



# North of the River

recreation and park district

## NOTICE TO CONTINUE

### NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING HELD ON MONDAY JULY 20 RESCHEDULED FOR THURSDAY, JULY 23, 2020, 5:30 P.M. MEETING CONDUCTED VIA WEBEX

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

**1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:33 P.M.**

**2. ROLL CALL:**

**BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; JIM ECKROTH;  
BOB LERUDE (LEFT AT 6:32PM)

**BOARD MEMBERS ABSENT**  
DONNA CLOPTON; STEVE RUETTIGERS

**STAFF PRESENT**  
RACHEAL GARCIA; MONYA JAMESON; WAYNE MCARTHUR;  
LISA PLANK; STEPH SANDERS; JOE WEST

**LEGAL COUNSEL**  
NONE

**PUBLIC PRESENT**  
NONE

**3. FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

**7. BOARD BUSINESS**

**A. Approval of CTSA TDA Claim, Resolution #14-20**

Transportation Supervisor Joe West requested approval of the FY 2020-2021 Claim for funds to operate the CTSA program based upon estimates from the Kern Council of Governments who distributes the monies designated for the CTSA. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #14-20 APPROVING THE CLAIM.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Clopton; Ruetters. Motion carried.**

**B. Award of Bid for Afterschool Sports Equipment and Apparel, Resolutions #15-20**

Recreation Supervisor Brian Yackovich requested award of bid for the Afterschool Sports Program equipment and apparel. This bid is contingent upon if there is a 2020-2021 Afterschool Sports season. BOARD ADOPTED RESOLUTION #15-20 AWARDING THE BID.

**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Clopton; Ruetters. Motion carried.**

**C. Approval of Agreement with Standard School to Provide an After-School Safety and Education Program, Resolution #16-20**

General Manager Monya Jameson requested Board approval of an agreement with Standard School District in which North of the River Recreation and Park District would assist with managing the school district's afterschool education program at four sites, benefitting both agencies through joint use of staff and resources. This agreement is with the assumption that this program will operate the same as previous two years. Staff Responded to Board inquiries. BOARD ADOPTED RESOLUTION #16-20 APPROVING THE AGREEMENT.

**Eckroth; Lerude: Ayes: Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Clopton; Ruetters. Motion carried.**

**D. Award of Bid for Replacement of Flooring at Riverview Community Center, Resolution #17-20**

Park Planner/Landscape Architect Steph Sanders requested award of bid for replacement of flooring at Riverview Community Center. The existing flooring material is outdated, and the integrity of the material is deteriorating. This project has been difficult to complete because of consistent daily use. Due to COVID-19, the community center is unable to operate, lending an opportunity to complete the flooring replacement of common areas. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #17-20 AWARDING THE BID.

**Eckroth; Lerude: Ayes: Douglass; Eckroth; Lerude.**

**Noes: None. Absent: Clopton; Ruetters. Motion carried.**

**E. Approval of Applications for Per Capita Grant Funds, Resolution #18-20**

Park Planner/Landscape Architect Steph Sanders requested authorization of the application(s) for Per Capita Funds. The Per Capita program specifically readies funds for local park rehabilitation, creation and improvement grants to local governments on a per capita basis. The District submits regular applications for

- E. Approval of Applications for Per Capita Grant Funds, Resolution #18-20, Cont.**  
state and national grant programs which have helped fund multiple projects. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #18-20 APPROVING THE APPLICATIONS FOR PER CAPITA FUNDS.  
**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude.**  
**Noes: None. Absent: Clopton; Ruetters. Motion carried.**
- F. Adoption of FY 2020-2021 Preliminary Appropriation Limit and Setting the Date for Public Hearing and Adoption of Final Appropriation Limit, Resolution #19-20**  
Finance Director Wayne McArthur requested adoption of Resolution #19-20 approving the FY 2020-2021 Preliminary Appropriation Limit and setting the date for the adoption of the Final Appropriation Limit. BOARD ADOPTED RESOLUTION #19-20 APPROVING THE FY 2020-2021 PRELIMINARY APPROPRIATION LIMIT AND SETTING THE PUBLIC HEARING DATE FOR AUGUST 17, 2020.  
**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude.**  
**Noes: None. Absent: Clopton; Ruetters. Motion carried.**
- G. Adoption of FY 2020-2021 Preliminary Operating Budget and Setting the Date for Public Hearing and Adoption of Final Operating Budget, Resolution #20-20**  
Finance Director Wayne McArthur reviewed the FY 2020-2021 Preliminary Operating Budget document provided to Board Members. Due to COVID-19, adjustments were made for cancelled activities, cancelled facility rentals and unemployment payouts. Other adjustments include the minimum wage and insurance increases. Mr. McArthur informed Board Members that staff will be in constant discussion and prepared to make any changes needed due to the unknown factors of COVID-19. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #20-20 APPROVING THE FY 2020-2021 PRELIMINARY OPERATING BUDGET AND SETTING THE PUBLIC HEARING DATE FOR AUGUST 17, 2020.  
**Lerude; Eckroth : Ayes: Douglass; Eckroth; Lerude.**  
**Noes: None. Absent: Clopton; Ruetters. Motion carried.**
- H. Adoption of FY 2020-2021 Preliminary Capital Improvement Budget and Setting the Date for Public Hearing and Adoption of Final Capital Improvement Budget, Resolution #21-20**  
Board Members were provided with the FY 2020-2021 Preliminary Capital Improvement Budget. Due to COVID-19, the budget is limited to priority projects. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #21-20 APPROVING THE FY 2020-2021 PRELIMINARY CAPITAL IMPROVEMENT BUDGET AND SETTING THE PUBLIC HEARING DATE FOR AUGUST 17, 2020.  
**Lerude; Eckroth: Ayes: Douglass; Eckroth; Lerude.**  
**Noes: None. Absent: Clopton; Ruetters. Motion carried.**

**8. STAFF REPORTS**

**A. General Manager Report**

General Manager Monya Jameson reported that Human Resources Manager Esther Grijalva has been conducting COVID-19 training with supervisors and staff. Greenacres Community Center is currently offering a youth day camp with

10 –20 kids participating each week. Ms. Jameson thanked the Meals on Wheels staff for continuing to serve meals each day. The meal deliveries have increased by 100, totaling 280 meals delivered each day. Along with daily meals, shelf ready meals are delivered to the neediest seniors. Ms. Jameson informed the Board that the community centers, sports fields and playgrounds remain closed. A schedule will be released shortly to inform the community when facility reservations will be accepted. The District also made the decision to postpone sports activities until January 2021. The pickleball courts now have extended hours, allowing the community more opportunity to play.

**B. Marketing Report**

Marketing Director Lisa Plank reported that the District has continued placing signage, floor decals and banners which are updated to reflect current requirements and restrictions that are in place. The District website is being updated regularly to provide updates to the community and staff remains available to respond to inquiries. The plexiglass for the front desks and social distancing discs have been ordered. Virtual recreation is continuing, and families are taking advantage of the recreation offerings. Ms. Plank thanked Riverview staff for doing a great job with virtual Spinning Tales. Ms. Plank informed the Board that the District’s Meals on Wheels program has been selected to be the local charity for the Subaru *Share the Love* program again this year. This is much needed for this program, especially with the increase in deliveries.

**C. Capital Improvement Projects**

Park Planner/Landscape Architect Steph Sanders reported the current focus is Riverview Community Center with staff painting at this time. Realizing the District would be unable to operate due to COVID-19; an opportunity was provided to replace the flooring throughout the community center. The front counter has also been removed and will be replaced with a design that will follow District standards while providing an efficient workflow for staff. Ms. Sanders commented that once the Riverview project is completed, the remaining Per Capita Funding will be allocated towards priority projects.

**D. Financial Report**

NO REPORT

**E. Personnel Report**

NO REPORT

**F. Parks Division Report**

NO REPORT

**G. Recreation Program Report**

NO REPORT

**H. Training Report**

REPORTS RECEIVED AND FILED.

**9. CORRESPONDENCE**

No Correspondence.

**10. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BOB LERUDE** – No Comment


**JIM ECKROTH** thanked staff for their continued hard work.


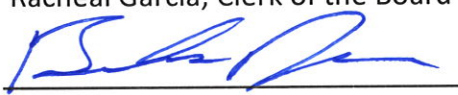
**BROOKS DOUGLASS** thanked staff for staying focused and continuing to work hard in the current situation. Mr. Douglass also thanked staff for providing signs for the community, preparing the budget and completing priority facility projects.

**11. ADJOURNMENT**

The meeting was adjourned at 6:44 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 17, 2020.

Minutes to be approved at Board  
Meeting held on August 17, 2020

  
Monya Jameson, General Manager

  
Racheal Garcia, Clerk of the Board  
  
Brooks Douglass, Chairperson