



North of the River
recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS' REGULAR MEETING
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312
MONDAY, AUGUST 21, 2023, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

1. CALL TO ORDER: BOARD MEETING CONVENED BY BOARD MEMBER BROOKS DOUGLASS AT 5:33 P.M.

- 2. ROLL CALL:**
- BOARD MEMBERS PRESENT**
BROOKS DOUGLASS; JAMES NABORS (ARRIVED AT 5:35 P.M.);
JENIFER VANALSTEIN
 - BOARD MEMBERS ABSENT**
CRYSTAL MADDEN
 - STAFF PRESENT**
MIKE EVANS; RACHEAL GARCIA; ESTHER GRIJALVA;
BRET HANEY; JASMIN LOBASSO; WAYNE MCARTHUR;
STEPH THISIUS-SANDERS
 - LEGAL COUNSEL**
JACOB THOMASY
 - PUBLIC PRESENT**
STEVE RUETTGERS (LEFT AT 5:37 P.M.)

3. FLAG SALUTE: Board Member Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

Steve Ruetters commented that he enjoyed working with past and present board members and staff. Board Member Brooks Douglass thanked Mr. Ruetters for his service with the District. General Manager Bret Haney presented Mr. Ruetters with a token of appreciation for his years of service.

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

B. Approval of Minutes from the Board of Directors' Regular Meeting Held July 17, 2023

Request by Clerk of the Board of Directors to approve the minutes from the July 17, 2023 Regular Board Meeting. BOARD APPROVED MINUTES.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

C. Receive and File Bills and Invoice

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

D. Agreement for Afterschool Sports Programming for Fruitvale School District During the 2023-2024 School Year, Resolution #26-23

Staff requested approval of an agreement with Fruitvale School District to provide afterschool sports programming to students during the 2023-2024 school year.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

E. Agreement for Afterschool Sports Programming for Norris School District During the 2023-2024 School Year, Resolution #27-23

Staff requested approval of an agreement with Norris School District to provide afterschool sports programming to students during the 2023-2024 school year.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

F. Agreement for Afterschool Sports Programming for Rosedale School District During the 2023-2024 School Year, Resolution #28-23

Staff requested approval of an agreement with Rosedale Union School District to provide afterschool sports programming to students during the 2023-2024 school year.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

G. Modifications to the Parking Lot Use License Agreement for a Farmer's Market, Resolution #29-23

Staff requested approval of modifications to the agreement regarding insurance requirements with Jaclyn Allen dba The Hens Roost to provide a farmer's market serving the North of the River Community.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

H. Agreement with Standard School District to Provide an After-School and Summer Camp Safety and Education Program During the 2023-2024 School Year, Resolution #30-23

Staff requested approval of an agreement with Standard School District in which North of the River Recreation and Park District would assist with managing the school district's afterschool and summer camp safety and education program at four sites.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

6. BOARD BUSINESS

A. Approval of Retroactive Agreement for Funds Under the Title III C Congregate and Home Delivered Nutrition Services Between North of the River Recreation and Park District and the County of Kern, Resolution #31-23

Staff requested approval of a retroactive agreement with the County of Kern Aging and Adult Services to provide FY 2023-2024 nutrition services for elderly persons. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #31-23 APPROVING THE TITLE III-C NUTRITION SERVICES AGREEMENT.

VanAlstein; Nabors: Ayes: Douglass; Nabors; VanAlstein.

Noes: None. Absent: Madden. Motion carried.

B. Discussion and Direction Regarding Continuing the Zoom Broadcast for Board Meetings

General Manager Bret Haney requested Board direction regarding continuing Zoom for Board Meetings. The District started using Zoom meetings during the COVID-19 pandemic and have continued to offer that option for the public. Mr. Haney provided the options moving forward. After discussion, the Board provided direction that Zoom be made available as a broadcast only and allow staff and consultants to participate via Zoom only when necessary.

7. STAFF REPORTS

A. General Manager

General Manager Bret Haney reported that he will be attending the California Special District Association (CSDA) Annual Conference next week with Planning and Construction Director Steph Thisius-Sanders and Board Members Jenifer VanAlstein and Crystal Madden. Mr. Haney also informed the Board that the Kern County Board of Supervisors agenda will include an item to appoint a new board member. He also requested a meeting with each board member to discuss their thoughts and objectives for the District.

B. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders referencing the board packet, reported that the Capital Improvement Plan has been updated for Fiscal Year 2023-2024. Ms. Thisius-Sanders reviewed the projects including the NOR pool mitigation and planning, NOR property conveyance, Polo Dog Park, Standard renovation, and Stockdale River Ranch planning. Ms. Thisius-Sanders invited the Board to attend the Kern County Special District Association Fall Meeting on September 8, 2023.

C. Financial

Finance Director Wayne McArthur reported that staff is collecting information for the annual audit.

D. Personnel

Human Resource Director Esther Grijalva reviewed the open positions and reported staff is busy processing volunteers. She also reported that California Association for Park and Recreation Indemnity (CAPRI) is offering a new Employee Assistance Program (EAP) and the District was contacted by In-Shape regarding employee discounts for gym memberships. Ms. Grijalva reviewed the multiple groups that partner with the District to provide volunteers, including Career and Technical Education Center (CTEC), Pathways and Unitek.

E. Parks Division

Superintendent of Parks and Facilities Mike Evans reported that the Greenacres pool deck resurface project is complete and the Riverview perimeter fencing project is fifty percent complete. He reported that the sports court resurfacing project will begin in October and schedules will be posted in advance on the courts. Mr. Evans also reported that staff is cleaning up Westdale Park and painting the restrooms.

F. Recreation and Community Services

Superintendent of Recreation and Community Services Jasmin LoBasso referenced the Adult Sports and Discovery Sports reports in the packet and noted that it was a successful year for these programs. Ms. LoBasso also informed the Board that online facility reservations will be available beginning August 29, 2023. The Fall Funbook has been posted online and includes several new programs and holiday events. Ms. LoBasso reported that local radio and news stations will be running a PSA regarding the Share Your Parade Memory submission campaign.

G. Training

Reports Received and Filed.

8. CORRESPONDENCE

No Correspondence

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

BROOKS DOUGLASS thanked the staff and Board for attending.


JAMES NABORS – No Comment

JENIFER VANALSTEIN – No Comment


10. ADJOURNMENT

The meeting was adjourned at 6:10 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on September 18, 2023.


Minutes to be approved at Board
Meeting held on September 18, 2023



Bret Haney, General Manager



Racheal Garcia, Clerk of the Board



Crystal Madden, Vice Chairperson