



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS' REGULAR MEETING

MONDAY, APRIL 20, 2020, 5:30 P.M.

MEETING CONDUCTED VIA ZOOM

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:39 P.M.

2. ROLL CALL:

BOARD MEMBERS PRESENT
DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE; STEVE RUETTIGERS

BOARD MEMBERS ABSENT
NONE

STAFF PRESENT
RACHEAL GARCIA; ESTHER GRIJALVA; MONYA JAMESON;
WAYNE MCARTHUR; LISA PLANK; STEPH SANDERS

LEGAL COUNSEL
NONE

PUBLIC PRESENT
NONE

3. FLAG SALUTE: Chairperson Brooks Douglass led the flag salute.

4. PUBLIC COMMENTS

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

B. Approval of Minutes from the Board of Directors' Special Meeting Held March 16, 2020

Request by Clerk of the Board of Directors to approve the minutes from the March 16, 2020 Special Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

C. Approval of Minutes from the Board of Directors' Regular Meeting Held March 16, 2020

Request by Clerk of the Board of Directors to approve the minutes from the March 16, 2020 Board Meeting. BOARD APPROVED MINUTES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

D. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Ruettgers; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

6. BOARD BUSINESS

A. Amendment No. 1 for Nutrition Services Agreement, Resolution #06-20

Finance Director Wayne McArthur requested adoption of Resolution #06-20 approving Amendment No. 1 to Agreement 437-2019 for Title III C Congregate and Home Delivered Nutrition Services between North of the River Recreation and Park District and the County of Kern. The amendment will provide an increase of \$81,780 in total funding for the full term of the agreement ending June 30, 2020. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #06-20 APPROVING AMENDMENT NO. 1 FOR NUTRITION SERVICES AGREEMENT.

**Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

B. Approval of Agricultural Lease Agreement with Batey Family Farms, Resolution #07-20

Landscape Architect and Park Planner Steph Sanders requested adoption of Resolution #07-20 approving the Agriculture Lease Agreement with Batey Family Farms. Batey Family Farms has requested to lease the dedication land until the park is constructed and will provide site upkeep so the District will not incur maintenance costs on vacant land. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #07-20 APPROVING THE AGRICULTURE LEASE AGREEMENT WITH BATEY FAMILY FARMS.

Ruettgers; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers. Noes: None. Absent: None. Motion carried

C. Award of Bid for Environmental Mitigation of Facility at 401 Galaxy Ave., Resolution #08-20

Landscape Architect and Park Planner Steph Sanders requested adoption of Resolution #08-20 awarding bid for environmental mitigation of facility, NOR Pool and Aquatics Building. Four (4) bids were received and the lowest was rejected by the District as a result of the use of the incorrect bid form. The second lowest responsible, responsive bid in the amount of \$55,145.00 was furnished by MEC, Inc. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #08-20 AWARD OF BID FOR ENVIRONMENTAL MITIGATION OF FACILITY TO MEC, INC.

Lerude; Clopton: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers. Noes: None. Absent: None. Motion carried

D. Discussion and Direction Regarding Informal Bidding Procedures Under the California Uniform Construction Cost Accounting Act

Landscape Architect and Park Planner Steph Sanders requested the Directors consider authorizing the District to become subject to the voluntary California Uniform Public Construction Cost Accounting Act (CUPCCA). The CUPCCA is legislation enacted in 1983 to promote "uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state" (Section 22001). The District would benefit with decreased staff time needed for upfront clerical work and saving expenses on advertising, printing, meetings, bid walks and public openings by individual projects. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

E. Discussion and Direction Regarding Chevron North Meadows Assessments

The North Meadows Assessments engineer's report prepared in 2005 included language to facilitate adjustments made after FY 2006-2007 based on the California Consumer Price Index (CPI). Staff recommends a 2.97% increase to the assessments for the FY 2020-2021. Park Planner/ Landscape Architect Steph Sanders responded to Board Member inquiries. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

F. Discussion and Direction Regarding NOR Park Maintenance District

The NOR Park Maintenance District was established to set aside funds to assist with park maintenance costs created by new development within the District. The NOR Park Maintenance engineer's report prepared in 2006 provides for adjustments based on the Consumer Price Index (CPI). Staff recommends a 2.97% increase to the NOR Park Maintenance District assessments. Park Planner/ Landscape Architect Steph Sanders responded to Board inquiries. AFTER DISCUSSION, BOARD GAVE DIRECTION TO MOVE FORWARD WITH THE RECOMMENDATION.

7. STAFF REPORTS

A. General Manager Report

REPORTS RECEIVED AND FILED.

B. Marketing Report

REPORTS RECEIVED AND FILED.

C. Capital Improvement Projects

REPORTS RECEIVED AND FILED.

D. Financial Report

REPORTS RECEIVED AND FILED.

E. Personnel Report

REPORTS RECEIVED AND FILED.

F. Parks Division Report

REPORTS RECEIVED AND FILED.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORTS RECEIVED AND FILED.

8. CORRESPONDENCE

No Correspondence.

9. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

JIM ECKROTH - No Comment

STEVE RUETTIGERS – No Comment

BROOKS DOUGLASS thanked staff for precautions taken, such as posting signs at parks to keep the community safe.

BOB LERUDE appreciated the work of General Manager Monya Jameson and staff. Director Lerude thanked staff for the work being done behind the scenes.

DONNA CLOPTON - No Comment

10. EXECUTIVE SESSION

The Board of Directors entered into Executive Session at 6:20 P.M. for the following discussion:

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957

The Board Reconvened from Executive Session at 7:17 P.M.

- A. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957
NO ACTION TAKEN

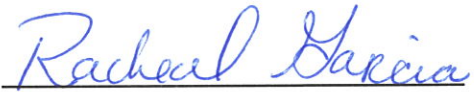
11. ADJOURNMENT

The meeting was adjourned at 7:18 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on May 18, 2020.


Minutes to be approved at Board Meeting held on May 18, 2020



Monya Jameson, General Manager



Racheal Garcia, Clerk of the Board



Brooks Douglass, Chairperson