



# North of the River

recreation and park district

**NORTH OF THE RIVER RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS' REGULAR MEETING  
3825 RIVERLAKES DRIVE, BAKERSFIELD, CA 93312  
MONDAY, JULY 18, 2022, 5:30 P.M.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

- 1. CALL TO ORDER: BOARD MEETING CONVENED BY CHAIRPERSON STEVE RUETTGERS AT 5:30 P.M.**
  
- 2. ROLL CALL:**
  - BOARD MEMBERS PRESENT**  
BROOKS DOUGLASS; CRYSTAL MADDEN; JAMES NABORS;  
STEVE RUETTGERS
  - BOARD MEMBERS ABSENT**  
NONE
  - STAFF PRESENT**  
MONYA JAMESON;  
LEFT AT 6:46 P.M. - MIKE EVANS; RACHEAL GARCIA;  
ESTHER GRIJALVA; JASMIN LOBASSO; STEPH THISIUS-SANDERS
  - LEGAL COUNSEL**  
JOHN SZEWCZYK (Arrived at 6:46 P.M.)
  - PUBLIC PRESENT**  
ZACH BERTEY(Left at 6:46 P.M.)

General Manager Monya Jameson welcomed and introduced the Superintendent of Recreation and Community Services, Jasmin LoBasso. Ms. LoBasso provided her education and employment background and shared her passion for marketing, efficiency, community programming, and getting the community connected. Ms. LoBasso shared details regarding projects she managed including Hart Park After Dark, the Touch-A-Truck Summer Reading Challenge, Summer and After School Meal Services at the Kern County Libraries, and the 1,000 Books Before Kindergarten Program. Ms. Labosso informed the Board that she hopes to build the District social media presence and build out programming. She commented that she has worked with the District as Mrs. Claus for the last decade and is excited to be involved with the District on a larger scale.

- 3. FLAG SALUTE:** Superintendent of Recreation and Community Services Jasmine LoBasso led the flag salute.

**4. PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

**5. CONSENT AGENDA**

**A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Madden; Nabors: Ayes: Madden; Nabors; Ruettgers.**

**Noes: None. Absent: None. Abstain: Douglass. Motion carried.**

**B. Approval of Minutes from the Board of Directors' Regular Meeting Held June 20, 2022**

Request by Clerk of the Board of Directors to approve the minutes from the June 20, 2022 Regular Board Meeting. BOARD APPROVED MINUTES.

**Madden; Nabors: Ayes: Madden; Nabors; Ruettgers.**

**Noes: None. Absent: None. Abstain: Douglass. Motion carried.**

**C. Receive and File Bills and Invoice**

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment, and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Madden; Nabors: Ayes: Madden; Nabors; Ruettgers.**

**Noes: None. Absent: None. Abstain: Douglass. Motion carried.**

**D. Approval of Bills Exceeding Policy Limit**

Accounts Payable Clerk Tammy Sturtevant requested approval of the bills exceeding policy limit related to the CalPers Annual Lump Sum Amount, CAPRI First Quarter of the Annual Contribution for Workers' Compensation, and CAPRI First Half of Annual Contribution for Property and Liability Coverage. Board Member Brooks Douglass requested item 5.D. be moved to Board Business for discussion regarding the CAPRI First Quarter of the Annual Contribution for Workers' Compensation. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD APPROVED THE BILLS EXCEEDING POLICY LIMIT.

**Madden; Nabors: Ayes: Madden; Nabors; Ruettgers.**

**Noes: Douglass. Absent: None. Motion carried.**



**E. Approval to Continue Video Conference Board Meetings, Resolution #19-22**

Staff requested adoption of Resolution #19-22, re-ratifying the continued use of remote meetings/teleconferencing for all Board and Board Subcommittee Meetings pursuant to the provisions of Assembly Bill 361. Remote meetings are subject to certain conditions which will be evaluated by staff and placed on the consent agenda to be approved by the Board at each Board of Directors' Regular Meeting. BOARD APPROVED CONTINUED VIDEO CONFERENCING BOARD MEETINGS.

**Madden; Nabors: Ayes: Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Abstain: Douglass. Motion carried.**

**6. PUBLIC HEARING****A. Public Hearing and Adoption of FY 2022-2023 Final Appropriation Limit, Resolution #20-22**

Chairperson Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2022-2023 Preliminary Appropriation Limit. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #20-22 APPROVING THE FY 2022-2023 FINAL APPROPRIATION LIMIT.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**B. Public Hearing and Adoption of FY 2022-2023 Final Operating Budget, Resolution #21-22**

Chairperson Steve Ruetters opened the public hearing. There were no comments from the public. The hearing was then closed. General Manager Monya Jameson commented that there were no changes from the Preliminary Budget numbers, but documents were added to list full time equivalents by department. BOARD ADOPTED RESOLUTION #21-22 APPROVING THE FY 2022-2023 FINAL OPERATING AND RESERVE BUDGET IN THE AMOUNT OF \$23,172,777.

**Madden; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**C. Public Hearing and Adoption of FY 2022-2023 Final Capital Improvement Budget, Resolution #22-22**

Chairperson Steve Ruetters opened the public hearing. There were no recommended changes from the FY 2022-2023 Preliminary Capital Improvement Budget. There were no comments from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #22-22 APPROVING THE FY 2022-2023 FINAL CAPITAL IMPROVEMENT AND RESERVE BUDGET IN THE AMOUNT OF \$3,493,310.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**7. BOARD BUSINESS****A. Approval of Premium Renewal and General Liability Coverage with CAPRI, Resolution #23-22**

Staff requested approval of the premium renewal for general liability, auto and property coverage with CAPRI for Fiscal Year 2022-2023. Board Member Brooks Douglass requested staff continue comparing coverage with other providers. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #23-22 APPROVING THE PREMIUM RENEWAL.

**Nabors; Madden: Ayes: Madden; Nabors; Ruetters.**

**Noes: Douglass. Absent: None. Motion carried.**

**B. Approval of Agreement with i9 Sports to Provide NOR School Based Sports Programs for Boys and Girls Basketball, Flag Football, and Volleyball, Resolution #24-22**

General Manager Monya Jameson requested Board approval of a five-year agreement with i9 Sports to provide NOR School based programs for basketball, flag football and volleyball. i9 Sports successfully partnered with the District during the 2021-2022 school year to provide the NOR school based programs and received positive feedback from participant families. Ms. Jameson informed the Board that i9 Sports will increase the branding and marketing of the NOR School Based Sports. Ms. Jameson introduced i9 Program Director Zach Bertey to answer Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #24-22 APPROVING THE AGREEMENT WITH I9 SPORTS CONTINGENT UPON AGREEMENT REVISION TO INCLUDE TERMINATION BY WRITTEN NOTICE.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**C. Approval of Agreement with Standard School District to Provide an After-School and Summer Camp Safety and Education Program, Resolution #25-22**

General Manager Monya Jameson requested Board approval of an agreement with Standard School District in which North of the River Recreation and Park District would assist with managing the school district's afterschool and summer camp safety and education program at four sites. This year's agreement is significantly more as the program has expanded to serve more students. The budget includes a fifty percent reimbursement to the District for the cost to add a Recreation Supervisor to act as a liaison between the District and Standard. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #25-22 APPROVING THE AGREEMENT WITH STANDARD SCHOOL DISTRICT.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

**D. Adoption of Budget Revision to Increase Park Security, Resolution #26-22**

Staff requested approval of a budget revision to increase park security. The District is experiencing large groups of individuals gathering in District parks after 10:00PM that are creating safety issues and causing significant property damage. Nolan Enterprise, Inc. is a licensed private investigation and private patrol operator providing uniformed, armed officers with many years of law



enforcement experience and contracting with them will provide access to readily available officers to assist District Rangers. Staff responded to Board inquiries. AFTER DISCUSSION, BOARD ADOPTED RESOLUTION #26-22 APPROVING THE BUDGET REVISION TO INCREASE PARK SECURITY.

**Douglass; Nabors: Ayes: Douglass; Madden; Nabors; Ruetters.**

**Noes: None. Absent: None. Motion carried.**

## 8. STAFF REPORTS

### A. General Manager Report

General Manager Monya Jameson reported that the Consolidated Transportation Services Agency (CTSA) transition to Golden Empire Transit (GET) was smooth. Recreation Supervisor Janett Miller packed and redistributed supplies, furniture and managed the redistribution of vehicles. The alarm system at the building will remain active and District Rangers will continue patrolling the area until decisions are made regarding the property. Staff will soon be working with a consultant regarding disposal of public property.

### B. Marketing Report

General Manager Monya Jameson informed the Board that the Marketing Department is currently a department of one. Staff is looking forward to the Superintendent of Recreation and Community Services, Jasmine LoBasso to begin on August 1. Ms. Jameson reported that the Fall Funbook is printed and will be provided to the Board at the August Board meeting. She also thanked Marketing and Technical Services Supervisor Ryan La Febre for creating a thank you banner for the CTSA staff. The banner will be placed on the fence at the CTSA building and will include a number for GET.

### C. Capital Improvement Projects

Planning and Construction Director Steph Thisius-Sanders thanked the Board for approving the FY 2022-2023 Capital Improvement Budget. Ms. Thisius-Sanders reviewed the Capital Improvement Project reports in the Board packet. The Standard Park renovation project is only possible due to the Land and Water Conservation Fund Grant. The grant is a fifty percent match and multiple items need to be completed before the renovation begins. A section has been added to the website to educate the community on the process. Ms. Thisius-Sanders reported that staff is working with a consultant on the Polo Community Dog Park. Adjustments will need to be made to the irrigation system at Polo Community Park.

### D. Financial Report

General Manager Monya Jameson reported that the estimated actuals are still projecting a surplus. The District will have a healthy unallocated fund at the end of this year.

### E. Personnel Report

Human Resources Director Esther Grijalva reported that a thank you lunch was provided for the CTSA staff. The Supervisor of the CTSA program, Janett Miller is now working as the Personnel Clerk. The District is hiring for multiple positions and applicants now have the option to apply online or by paper application. Ms. Grijalva reported that COVID cases are on the rise, and she is receiving calls weekly regarding employees with symptoms or positive tests.

**F. Parks Division Report**

Superintendent of Parks and Facilities Mike Evans reported that the North Beardsley Skate Park fencing is complete, and staff has noticed a decline in trash and vandalism. He also reported that staff completed the light retrofit project at Olive East and Olive West Parks. Mr. Evans informed the Board that a Cub Scout Troop of eight children and parents gave life to the horseshoe pit at Almondale Park. He also reported that the booster pump will be installed at Fruitvale Norris Park in the next couple of weeks.

**G. Recreation Division Report**

General Manager Monya Jameson reported that the group swim lessons are going well. The District has hired a good number of new lifeguards this swim season and the Recreation Supervisor has spent a lot time at the pool. Ms. Jameson commented that the Centers have been full of life this summer with the Bricks 4 Kidz Camps, Sports Camps and Youth Day Camps. She also reported that the Riverlakes Ranch Community Center will be closed for lunch each day due to staffing shortages. Ms. Jameson commended the Recreation Supervisors and Directors for pitching in and filling multiple roles across the District.

**H. Training Report**

REPORTS RECEIVED AND FILED.

**9. CORRESPONDENCE**

Board Members reviewed the correspondence from the Department of Parks and Recreation's Office of Grants and Local Services regarding the District being selected for funding through the Land and Water Conservation Fund Program.

**10. BOARD MEMBER COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda

**BROOKS DOUGLASS** inquired if the Consolidated Transportation Services Agency transition was a tough transition for the riders. General Manager Monya Jameson responded that some travel times are now longer. Human Resources Director Esther Grijalva stated that her mom made the transition to Golden Empire Transit (GET) and while the travel time is longer, GET has made the transition easy for riders.

**CRYSTAL MADDEN – No Comment**

**JAMES NABORS – No Comment**

**STEVE RUETTIGERS – No Comment**

**11. EXECUTIVE SESSION**

**The Board of Directors entered into Executive Session at 6:46 P.M. for the following discussions:**

- A. Request for Executive Session Regarding Public Employee Discipline/Dismissal/Release – Government Code Section 54957 [b][1]**

- B. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957

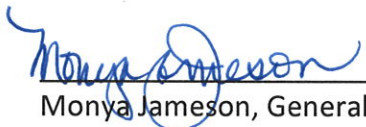
**The Board Reconvened from Executive Session at 8:35 P.M.**

- C. Request for Executive Session Regarding Public Employee Discipline/Dismissal/Release – Government Code Section 54957 [b][1]  
NO ACTION TAKEN.
- D. Request for Executive Session Regarding General Manager Performance Evaluation – Government Code 54957  
NO ACTION TAKEN.

**12. ADJOURNMENT**

The meeting was adjourned at 8:36 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on August 15, 2022.

Minutes to be approved at Board Meeting held on August 15, 2022

  
Monya Jameson, General Manager

  
Racheal Garcia, Clerk of the Board

  
Steve Ruettgers, Chairperson 08-24-22