



North of the River

recreation and park district

NORTH OF THE RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS' REGULAR MEETING MONDAY, MAY 18, 2020, 5:30 P.M. MEETING CONDUCTED VIA ZOOM

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

SUMMARY OF PROCEEDINGS

1. **CALL TO ORDER:** BOARD MEETING CONVENED BY CHAIRPERSON BROOKS DOUGLASS AT 5:30 P.M.
2. **ROLL CALL:**
 - BOARD MEMBERS PRESENT**
DONNA CLOPTON; BROOKS DOUGLASS; JIM ECKROTH;
BOB LERUDE; STEVE RUETTGER (Joined 5:35PM)
 - BOARD MEMBERS ABSENT**
NONE
 - STAFF PRESENT**
RACHEAL GARCIA; ESTHER GRIJALVA; MONYA JAMESON;
WAYNE MCARTHUR; LISA PLANK; STEPH SANDERS
 - LEGAL COUNSEL**
NONE
 - PUBLIC PRESENT**
DEBORAH
3. **FLAG SALUTE:** Chairperson Brooks Douglass led the flag salute.
4. **PUBLIC COMMENTS**

The North of the River Recreation and Park District Board of Directors may take official action only on items included in the posted agenda. Items addressed during the Public Comment section are generally matters not included on the agenda and, therefore, the Board will not take action at this scheduled meeting. Such items, however, may be added to a future meeting's agenda. Members of the public may address the Board on items included on the agenda in the order that the items appear. Speakers are limited to two minutes. Please state your name before making your presentation. Thank you!

NO PUBLIC COMMENT

5. CONSENT AGENDA

A. Approval of Secretary Declaration of Posting of Agenda 72 Hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

**Eckroth; Lerude : Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters
Noes: None. Absent: None. Motion carried**

B. Approval of Minutes from the Board of Directors' Regular Meeting Held April 20, 2020

Request by Clerk of the Board of Directors to approve the minutes from the April 20, 2020 Regular Board Meeting. BOARD APPROVED MINUTES.

**Eckroth; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

C. Approval of Minutes from the Board of Directors' Special Meeting Held April 23, 2020

Request by Clerk of the Board of Directors to approve the minutes from the April 23, 2020 Special Board Meeting. BOARD APPROVED MINUTES.

**Eckroth; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

D. Receive and File Bills and Invoices

A monthly voucher list of bills submitted for payment during the previous month was provided to Board Members for review, comment and filing. BOARD RECEIVED AND FILED BILLS AND INVOICES.

**Eckroth; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

6. PUBLIC HEARING

A. Public Hearing and Approval of FY 2020-2021 Chevron North Meadows Assessments, Resolution #09-20

Chairperson Brooks Douglass opened the public hearing. No comments were received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #09-20 AUTHORIZING AN INCREASE TO THE FY 2020-2021 ASSESSMENT FEES IN THE CHEVRON NORTH MEADOWS MAINTENANCE DISTRICT IN THE AMOUNT OF 2.97% TO REFLECT THE CPI UPWARD MOVEMENT FOR FY 2020-2021

**Lerude; Eckroth: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruetters.
Noes: None. Absent: None. Motion carried**

B. Public Hearing and Approval of FY 2020-2021 NOR Park Maintenance Assessments, Resolution #10-20

Chairperson Brooks Douglass opened the public hearing. No comments were

received from the public. The hearing was then closed. BOARD ADOPTED RESOLUTION #10-20 AUTHORIZING AN INCREASE TO THE FY 2020-2021 ASSESSMENT FEES IN THE NOR PARK MAINTENANCE DISTRICT IN THE AMOUNT OF 2.97% TO REFLECT THE CPI ADJUSTMENT FOR FY 2020-2021.

**Ruettgers; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

7. BOARD BUSINESS

A. Recognizing May as Water Safety Month, Resolution #11-20

General Manager Monya Jameson requested adoption of Resolution #11-20 recognizing May as Water Safety Month. Water Safety Month is a nation-wide observance to promote the need for ongoing public education on safer water practices. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #11-20 RECOGNIZING MAY AS WATER SAFETY MONTH.

**Eckroth; Lerude: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

B. Approval of Informal Bidding Procedures Under the California Uniform Public Construction Cost Account Act, Resolution #12-20

Landscape Architect and Park Planner Steph Sanders requested adoption of Resolution #12-20 authorizing the District to become subject to the voluntary California Uniform Public Construction Cost Account Act which could result in the savings of staff time on large projects. Chapter 10-108 will be added to the NOR Policy Handbook of the North of the River Recreation and Park District. Staff responded to Board inquiries. AFTER DISCUSSION, THE BOARD ADOPTED RESOLUTION #12-20 APPROVING THE ADDING CHAPTER 10-108 TO THE NOR POLIC HANDBOOK OF NORTH OF THE RIVER RECREATION AND PARK DISTRICT TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNT ACT.

**Lerude; Ruettgers: Ayes: Clopton; Douglass; Eckroth; Lerude; Ruettgers.
Noes: None. Absent: None. Motion carried**

8. STAFF REPORTS

A. General Manager Report

REPORTS RECEIVED AND FILED.

B. Marketing Report

REPORTS RECEIVED AND FILED.

C. Capital Improvement Projects

REPORTS RECEIVED AND FILED.

D. Financial Report

REPORTS RECEIVED AND FILED.

E. Personnel Report

REPORTS RECEIVED AND FILED.

F. Parks Division Report

REPORTS RECEIVED AND FILED.

G. Recreation Program Report

NO REPORT

H. Training Report

REPORTS RECEIVED AND FILED.

9. CORRESPONDENCE

No Correspondence.

10. BOARD MEMBER COMMENTS

Opportunity for the Board to comment on items not listed on the agenda

JIM ECKROTH – No Comment

STEVE RUETTIGERS – No Comment

BROOKS DOUGLASS thanked staff for their time organizing the meetings.

BOB LERUDE – No Comment


DONNA CLOPTON – No Comment



11. ADJOURNMENT

The meeting was adjourned at 6:01 p.m. to the next meeting of the Board of Directors of North of the River Recreation and Park District scheduled on June 15, 2020.

Minutes to be approved at Board

Meeting held on June 15, 2020


Monya Jameson, General Manager


Racheal Garcia, Clerk of the Board

Brooks Douglass, Chairperson